

**MONTHLY FINANCIAL STATEMENTS**

February 29, 2024

**BLACKHAWK SCHOOL DISTRICT**  
**REVENUE/EXPENDITURES 2023-2024 BUDGET TO ACTUAL**  
**EXPENDITURE BY FUNCTION**  
**AS OF FEBRUARY 28, 2024**

ACCT	DESCRIPTION	2023-2024		OVER (UNDER) BUDGET	% of Budget Allocated
		2023-2024 BUDGET TOTAL	2023-2024 8 MONTHS FEBRUARY/ACTUAL		
<b>Revenue</b>					
	6000 Local Revenue Sources	\$ 21,238,470.00	\$ 20,053,076.20	\$ (1,185,393.80)	94%
	7000 State Revenue Sources	\$ 18,581,986.00	\$ 11,566,293.69	\$ (7,015,692.31)	62%
	8000 Federal Revenue Sources	\$ 421,000.00	\$ 320,101.70	\$ (100,898.30)	76%
	9000 Other Financing Sources	\$ -	\$ (11,842.55)	\$ (11,842.55)	100%
	<b>Total Revenue</b>	<b>\$ 40,241,456.00</b>	<b>\$ 31,927,629.04</b>	<b>\$ (8,313,826.96)</b>	
<b>Expenditures</b>					
<b>1000 Instruction</b>					
	1100 Regular Programs	\$ 17,916,290.00	\$ 10,515,513.36	\$ 7,400,776.64	59%
	1200 Sepcial Programs	\$ 5,375,032.00	\$ 3,259,135.13	\$ 2,115,896.87	61%
	1300 Vocational Programs	\$ 1,888,984.00	\$ 908,226.80	\$ 980,757.20	48%
	1400 Other Instructional Programs - Federal	\$ 229,920.00	\$ 115,428.60	\$ 114,491.40	50%
	1500 Non-Public School Programs	\$ -	\$ -	\$ -	
		<b>\$ 25,410,226.00</b>	<b>\$ 14,798,303.89</b>	<b>\$ 10,611,922.11</b>	
<b>2000 Support Services</b>					
	2100 Pupil Personnel	\$ 980,221.00	\$ 606,780.93	\$ 373,440.07	62%
	2200 Instructional Staff	\$ 1,100,791.00	\$ 686,820.70	\$ 413,970.30	62%
	2300 Administration	\$ 2,579,291.00	\$ 1,738,814.39	\$ 840,476.61	67%
	2400 Pupil Health	\$ 580,593.00	\$ 378,009.45	\$ 202,583.55	65%
	2500 Business	\$ 253,300.00	\$ 177,907.57	\$ 75,392.43	70%
	2600 Operation & Maintenance	\$ 3,893,078.00	\$ 3,109,211.75	\$ 783,866.25	80%
	2700 Student Transportation	\$ 2,605,270.00	\$ 1,669,647.82	\$ 935,622.18	64%
	2800 Support Services	\$ -	\$ -	\$ -	0%
	2900 Other Support Services	\$ 25,100.00	\$ 21,322.46	\$ 3,777.54	85%
		<b>\$ 12,017,644.00</b>	<b>\$ 8,388,515.07</b>	<b>\$ 3,629,128.93</b>	
<b>3000 Non-Instructional Services</b>					
	3100 Food Service	\$ -	\$ -	\$ -	
	3200 Student Activities	\$ 1,205,624.00	\$ 636,960.33	\$ 568,663.67	53%
	3300 Community Service	\$ 7,500.00	\$ 8,500.00	\$ (1,000.00)	113%
	3400 Scholarships and Awards	\$ -	\$ -	\$ -	
		<b>\$ 1,213,124.00</b>	<b>\$ 645,460.33</b>	<b>\$ 567,663.67</b>	
<b>4000 Facilities, Construction</b>					
	4400 Arch.,eng.& Educ Spec - Replacmnt - O	\$ -	\$ -	\$ -	0%
	4600 Bldg. Improvement Svcs - Replacement	\$ -	\$ 99,692.41	\$ (99,692.41)	0%
		<b>\$ -</b>	<b>\$ 99,692.41</b>	<b>\$ (99,692.41)</b>	
<b>5000 Other Financing Sources</b>					
	5100 Debt Service	\$ 3,137,503.00	\$ 3,111,002.86	\$ 26,500.14	99%
	5200 Fund Transfer	\$ 205,000.00	\$ 51,930.95	\$ 153,069.05	25%
	5900 Budgetary Reserve	\$ 250,000.00	\$ -	\$ 250,000.00	0%
		<b>\$ 3,592,503.00</b>	<b>\$ 3,162,933.81</b>	<b>\$ 429,569.19</b>	
	<b>Total Expenditures</b>	<b>\$ 42,233,497.00</b>	<b>\$ 27,094,905.51</b>	<b>\$ 15,138,591.49</b>	
	<b>Revnues exceeding Expenditures</b>	<b>\$ (1,992,041.00)</b>	<b>\$ 4,832,723.53</b>		

**BLACKHAWK SCHOOL DISTRICT**  
**REVENUE / EXPENDITURE 2023-2024 BUDGET to ACTUAL**  
**EXPENDITURE BY OBJECT**

ACCOUNT	DESCRIPTION	2023-2024		2023-2024		OVER (UNDER) BUDGET	PERCENT BUDGET Allocated
		ADJ. BUDGET	TOTAL	8 MONTH FEBRUARY /	ACTUAL		
<b>Revenue</b>							
6000	Local Revenue Sources	\$ 21,238,470.00	\$	20,053,076.20	\$	(1,185,394)	94.42%
7000	State Revenue Sources	\$ 18,581,986.00	\$	11,566,293.69	\$	(7,015,692)	62.24%
8000	Federal Revenue Sources	\$ 421,000.00	\$	320,101.70	\$	(100,898)	76.03%
9000	Other Financing Sources	\$ -	\$	(11,842.55)	\$	(11,843)	#DIV/0!
	<b>Total Revenue</b>	<b>\$ 40,241,456</b>	<b>\$</b>	<b>31,927,629</b>	<b>\$</b>	<b>(8,313,827)</b>	
<b>Expenditures</b>							
100	Salaries	\$ 17,342,489	\$	10,386,238	\$	6,956,251	59.89%
200	Benefits	\$ 11,056,797	\$	6,829,983	\$	4,226,814	61.77%
300	Professional/Technical Services	\$ 1,424,665	\$	1,158,330	\$	266,335	81.31%
400	Property Services	\$ 753,836	\$	484,165	\$	269,671	64.23%
500	Other Services	\$ 5,931,125	\$	3,518,253	\$	2,412,872	59.32%
600	Supplies/Books	\$ 1,433,393	\$	1,163,986	\$	269,407	81.20%
700	Equipment/Property	\$ 639,938	\$	339,314	\$	300,624	53.02%
800	Other Objects	\$ 1,296,254	\$	1,012,705	\$	283,549	78.13%
900	Other Financial Uses	\$ 2,355,000	\$	2,201,931	\$	153,069	93.50%
	<b>Total Expenditures</b>	<b>\$ 42,233,497</b>	<b>\$</b>	<b>27,094,906</b>	<b>\$</b>	<b>15,138,591</b>	
	<b>Revenues exceeding Expenditures</b>	<b>\$ (1,992,041)</b>	<b>\$</b>	<b>4,832,724</b>			

NOTE:

**BLACKHAWK SCHOOL DISTRICT  
DEPOSITORY CASH AND RELATED INTEREST INCOME  
AS OF FEBRUARY 28, 2024**

Fund	2/1/2024	Received	Disbursed	Interest		2/28/2024
				Dividends	Income	
General Fund	4076 10	\$4,100,000.00	\$7,701,584.37	\$7,701,584.37	\$0.00	\$4,100,000.00
General Fund FNB Sweep Account	4076 10	\$5,298,988.47	\$2,034,866.69	\$5,075,232.03	\$2,203.65	\$2,260,826.78
General Fund FNB Money Market	7355 10	\$4,864,202.35	\$0.00	\$0.00	\$15,459.22	\$4,879,661.57
General Fund FNB CD	10	\$0.00				\$0.00
Payroll (pass-thru account)	9201 10	\$471,652.99	\$909,034.19	\$886,804.91	\$74.71	\$493,956.98
GM Compensatory Fund	9112	\$6,585.81	\$0.00	\$0.00	\$3.40	\$6,589.21
Construction Fund	9227 32	\$171.61	\$0.00	\$0.00	\$0.00	\$171.61
Blackhawk Activities & Athletics Comm - Bank	8279 32-A	\$198,769.04	\$0.00	\$0.00	\$0.00	\$198,769.04
Blackhawk Activities & Athletics Comm - PayPal	8136 32-A	\$57,095.72	\$0.00	\$0.00	\$29.49	\$57,125.21
Food Service	9193 51	\$58,572.69	\$54,883.17	\$52,631.96	\$40.22	\$60,864.12
Food Service Money Market	8246 51	\$847.55	\$0.00	\$0.00	\$0.44	\$847.99
Health Fund	9185 66	\$785,655.29	\$9,718.00	\$331.00	\$408.25	\$795,450.54
Health Fund Money Market	4156 66	\$969,655.94	\$0.00	\$0.00	\$3,081.72	\$972,737.66
Dental Fund	4068 67	\$17,593.24	\$13,699.98	\$12,149.58	\$7.45	\$19,151.09
Dental Fund Money Market	8105 67	\$6,210.66	\$0.00	\$0.00	\$19.74	\$6,230.40
Vision Fund	9219 68	\$55,013.66	\$2,846.78	\$2,897.24	\$28.00	\$54,991.20
Scholarship Fund	8410 70	\$0.00				\$0.00
Herbert Lunt Endowment Fund (quarterly divds/intrst)	70	\$0.00				\$0.00
Activity Fund BHS	4050 81	\$110,413.54	\$14,377.83	\$26,629.93	\$52.33	\$98,213.77
Activity Fund BHS Money Market	8253 81	\$110,465.16	\$0.00	\$0.00	\$351.08	\$110,816.24
Activity HMS	8958 81	\$110,540.34	\$26,733.55	\$16,618.00	\$48.37	\$120,704.26
Athletic Fund	8966 29	\$100,310.93				\$100,310.93
Athletic Stadium Facility Account	4939 29	\$26,171.15				\$26,171.15
<b>Grand Total</b>		<b>\$17,348,916.14</b>	<b>\$10,767,744.56</b>	<b>\$13,774,879.02</b>	<b>\$21,808.07</b>	<b>\$14,363,589.75</b>

Date: 03/11/24  
 Time: 13:56:15  
 Release Dates 07/07/23 - 03/30/24

**Blackhawk School District**  
**Invoice Listing 2023-2024 for FUND: 10**  
**Vendor # 000011 - YMCA**

Page: 1  
 BAR043  
 Invoice # # JQ02262 - X-COUNTRY  
**REIMBURSEMENT**

Invoice #	Stat	Batch	Invoice Date	Release Date	Vendor Number/Name	Invoice Amount
W03939043	Open	31124	02/02/24	03/11/24	0003821000BULBS.COM	\$178.70
INV135175	Open	31124	08/21/23	03/11/24	00179895 PERCENT GROUP LLC	\$689.70
0000028546	Open	31124	02/05/24	03/11/24	004388ADELPHOI EDUCATION INC	\$2,928.78
0000028658	Open	31124	03/05/24	03/11/24	004388ADELPHOI EDUCATION INC	\$1,138.97
1644	Open	31124	02/19/24	03/11/24	002160AFFORDABLE PEST SOLUTIONS	\$262.00
3201.5	Open	31124	03/02/24	03/11/24	003941AIRPORT FIRE RX LLC	\$204.85
FEB 20245	Open	31124	03/06/24	03/11/24	004209ALLISON CUMMINGS	\$750.00
22661045	Open	31124	01/31/24	03/11/24	003600AMERICAN RED CROSS	\$342.00
JAN 2024 MILEAGE	Open	31124	02/13/24	03/11/24	003402ANDREW RODENBECK	\$143.38
REIMB PAPPY J	Open	31124	03/06/24	03/11/24	001488ANDREW YUHANIAC	\$241.00
INV0002393	Open	31124	02/06/24	03/11/24	001486AOT, INC	\$10,020.48
INV0002443	Open	31124	03/07/04	03/11/24	001486AOT, INC	\$10,880.00
02232024	Open	31124	02/23/24	03/11/24	002907AQUATIC GARDENS	\$101.99
319123	Open	31124	01/31/24	03/11/24	1465AZ JANITORIAL	\$496.52
319483	Open	31124	02/21/24	03/11/24	1465AZ JANITORIAL	\$247.00
L94565	Open	31124	02/01/24	03/11/24	3030B&R POOLS AND SWIM SHOP	\$96.00
5023	Open	31124	01/31/24	03/11/24	101056BCRC INC	\$9,904.23
HSFS 2024	Open	31124	01/05/24	03/11/24	102089BEAVER COUNTY ASSESSMENT OFFICE	\$1,494.00
0006165641	Open	31124	02/01/24	03/11/24	48BEAVER COUNTY TIMES - ADVERTISING	\$1,847.24
24020437	Open	31124	02/29/24	03/11/24	002419BERKONE	\$890.54
8656	Open	31124	12/31/23	03/11/24	003228BIG TEAMS LLC/SCHEDULE STAR LLC	\$2,250.00
BOWLING	Open	31124	02/15/24	03/11/24	002779BLACKHAWK BOWLING BOOSTERS	\$2,500.00
232439	Open	31124	03/06/24	03/11/24	484BLACKHAWK FOOD SERVICE	\$110.00
232440	Open	31124	03/06/24	03/11/24	484BLACKHAWK FOOD SERVICE	\$150.00
232443	Open	31124	02/14/24	03/11/24	484BLACKHAWK FOOD SERVICE	\$126.00
232445	Open	31124	03/01/24	03/11/24	484BLACKHAWK FOOD SERVICE	\$183.65
232447	Open	31124	02/01/24	03/11/24	484BLACKHAWK FOOD SERVICE	\$13.50
232449	Open	31124	03/06/24	03/11/24	484BLACKHAWK FOOD SERVICE	\$626.73
2254682	Open	31124	01/13/24	03/11/24	2378BLICK ART MATERIALS	\$168.37
NOV 23-FEB 24 MILEAGE	Open	31124	03/04/24	03/11/24	004053BRANDON TAMBELLINI	\$200.32
PMEA DEER LAKES FEB	Open	31124	02/28/24	03/11/24	004053BRANDON TAMBELLINI	\$17.84
PMEA ERIE APR 2024	Open	31124	02/28/24	03/11/24	004053BRANDON TAMBELLINI	\$230.00
PMEAJAZZ FEB 2024	Open	31124	02/22/24	03/11/24	004053BRANDON TAMBELLINI	\$69.94

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Release Dates 07/07/23 - 03/30/24

Blackhawk School District
Invoice Listing 2023-2024 for FUND: 10
Vendor # 000011 - YMCA

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Invoice ## JQ02262 - X-COUNTRY

REIMBURSEMENT

Table with 7 columns: Invoice #, Stat, Batch, Invoice Date, Release Date, Vendor Number/Name, Invoice Amount. Contains 40 rows of invoice data.

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Blackhawk School District
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**Blackhawk School District**  
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Invoice #	Stat	Batch	Invoice Date	Release Date	Vendor Number/Name	Invoice Amount
679716	Open	31124	02/13/24	03/11/24	1956 JUNIOR LIBRARY GUILD	\$45.00
FEB 2024 MILEAGE	Open	31124	03/07/24	03/11/24	004277 KAYLA HULLIHEN	\$118.59
5601460915	Open	31124	02/08/24	03/11/24	002862 KELLY SERVICES INC	\$21,105.00
5601483370	Open	31124	02/15/24	03/11/24	002862 KELLY SERVICES INC	\$23,520.00
5601504222	Open	31124	02/22/24	03/11/24	002862 KELLY SERVICES INC	\$19,099.50
5601527036	Open	31124	02/29/24	03/11/24	002862 KELLY SERVICES INC	\$23,572.50
DENTAL EXAMS 23/24	Open	31124	02/27/24	03/11/24	002426 KEVIN CARTER	\$860.00
02022024-05	Open	31124	02/02/24	03/11/24	000096 KEYSOLUTION STAFFING LLC	\$2,610.00
03012024-05	Open	31124	03/01/24	03/11/24	000096 KEYSOLUTION STAFFING LLC	\$5,760.00
FEB 2024 MILEAGE	Open	31124	02/29/24	03/11/24	003796 KRISTEN WALLACE	\$37.52
REIMB PAFFC FEB 2023	Open	31124	02/09/24	03/11/24	003399 KRISTI LEIPER	\$222.82
FEB 2024 MIJLEAGE	Open	31124	03/01/24	03/11/24	001442 KRYSTAL KIER	\$45.56
JAN 2024 MILEAGE	Open	31124	02/05/24	03/11/24	001442 KRYSTAL KIER	\$41.00
REIMB MEMBERSHIP 2024	Open	31124	02/06/24	03/11/24	001442 KRYSTAL KIER	\$253.00
PDS 7174	Open	31124	01/31/24	03/11/24	002462 LEADER SERVICES	\$135.10
PDS 7232	Open	31124	02/29/24	03/11/24	002462 LEADER SERVICES	\$304.50
2954	Open	31124	02/02/24	03/11/24	003605 LEARNING TO SOAR	\$225.00
01/30/2024	Open	31124	01/30/24	03/11/24	8067 LINCOLN PARK PERFORMING ARTS SCHOOL	\$77,608.94
JAN FEB 2024 MILEAGE	Open	31124	03/01/24	03/11/24	000074 LISA ORR	\$129.04
PMEA FEB 2024	Open	31124	02/16/24	03/11/24	000074 LISA ORR	\$114.36
02/22/20204	Open	31124	02/22/24	03/11/24	004205 MARK C TURNLEY	\$4,000.00
FEB 2024 MILEAGE	Open	31124	02/27/24	03/11/24	002133 MATT BAKER	\$33.70
JAN 2024 MILEAGE	Open	31124	02/06/24	03/11/24	002133 MATT BAKER	\$34.91
REIMB HOTEL MAR 2024	Open	31124	02/09/24	03/11/24	001099 MAURA SAINT	\$287.15
E12115920756	Open	31124	01/27/24	03/11/24	002337 MAXIM STAFFING SOLUTIONS	\$1,878.80
E12153220756	Open	31124	02/03/24	03/11/24	002337 MAXIM STAFFING SOLUTIONS	\$1,880.45
E12240040756	Open	31124	02/10/24	03/11/24	002337 MAXIM STAFFING SOLUTIONS	\$1,876.05
E12347570756	Open	31124	02/17/24	03/11/24	002337 MAXIM STAFFING SOLUTIONS	\$1,875.50
E12393340756	Open	31124	02/24/24	03/11/24	002337 MAXIM STAFFING SOLUTIONS	\$3,058.20
E12501500756	Open	31124	03/02/24	03/11/24	002337 MAXIM STAFFING SOLUTIONS	\$2,582.90
1772	Open	31124	03/01/24	03/11/24	10043 McCARTER TRANSIT	\$245,015.00
1773	Open	31124	03/01/24	03/11/24	366 MCCARTER TRANSIT INC	\$3,666.24



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**Invoice # # JQ02262 - X-COUNTRY**  
**REIMBURSEMENT**

Invoice #	Stat	Batch	Invoice Date	Release Date	Vendor Number/Name	Invoice Amount
FEB 2024 CHARTERS	Open	31124	03/01/24	03/11/24	637MCCARTER TRANSIT INC	\$9,680.50
ARI2401-05-05	Open	31124	01/31/24	03/11/24	002967MHY Family Services	\$3,520.00
FEB 2024 MILEAGE	Open	31124	03/01/24	03/11/24	003795MICHAEL SIMON	\$31.89
03/01/2024	Open	31124	03/01/24	03/11/24	000437MIDLAND INNOVATION & TECHNOLOGY SCHOOL	\$4,743.81
JAN 2024 MILEGE	Open	31124	03/06/24	03/11/24	003806MIKAELA KALMER	\$25.13
RENEWAL 20245	Open	31124	02/27/24	03/11/24	423NASN	\$130.00
237804	Open	31124	02/12/24	03/11/24	406National Plumbing & Heating Supply	\$152.90
237828	Open	31124	02/11/24	03/11/24	406National Plumbing & Heating Supply	\$51.69
237829	Open	31124	02/12/24	03/11/24	406National Plumbing & Heating Supply	\$-15.39
237957	Open	31124	02/15/24	03/11/24	406National Plumbing & Heating Supply	\$59.09
29906156	Open	31124	02/29/24	03/11/24	001016OFFICE DEPOT	\$3,722.27
351946837001	Open	31124	02/21/24	03/11/24	001016OFFICE DEPOT	\$3,039.20
13364	Open	31124	02/28/23	03/11/24	003062PA PRINCIPALS ASSOCIATION	\$605.00
INV128765	Open	31124	02/21/24	03/11/24	002903PATH MASTER Inc	\$1,203.00
02/09/2024	Open	31124	02/09/24	03/11/24	002051PATTERSON TWP POLICE DEPT	\$2,400.00
MARCH 1 2024	Open	31124	03/01/24	03/11/24	002051PATTERSON TWP POLICE DEPT	\$2,400.00
BONNIE LEAHY BOND TO	Open	31124	02/27/24	03/11/24	002287PATTERSON TWP	\$641.50
24040211	Open	31124	01/10/24	03/11/24	001066PEARSON CLINICAL ASSESSMENT	\$73.44
24075035	Open	31124	01/11/24	03/11/24	001066PEARSON CLINICAL ASSESSMENT	\$390.60
03/05/2024	Open	31124	03/05/24	03/11/24	002966PENNSYLVANIA CYBER CHARTER SCHOOL	\$34,539.75
918240	Open	31124	03/01/24	03/11/24	003760PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	\$1,883.29
1968057-00	Open	31124	09/07/23	03/11/24	442PERMA-BOUND	\$2,174.90
1961836	Open	31124	02/07/24	03/11/24	003395PETROLEUM TRADERS CORP	\$4,894.14
1963731	Open	31124	02/14/24	03/11/24	003395PETROLEUM TRADERS CORP	\$15,697.42
276741	Open	31124	02/20/24	03/11/24	392PITT SPECIALTY SUPPLY INC	\$1,168.96
276741-1	Open	31124	02/27/24	03/11/24	392PITT SPECIALTY SUPPLY INC	\$834.38
102921	Open	31124	02/01/24	03/11/24	158PITTSBURGH POST GAZETTE	\$362.00
102922	Open	31124	02/01/24	03/11/24	158PITTSBURGH POST GAZETTE	\$795.00
103931	Open	31124	03/01/24	03/11/24	158PITTSBURGH POST GAZETTE	\$405.00
103932	Open	31124	03/01/24	03/11/24	158PITTSBURGH POST GAZETTE	\$1,150.00
PMEA APR 2024	Open	31124	02/28/24	03/11/24	004383PMEA	\$399.00
02/13/200245	Open	31124	02/13/24	03/11/24	000119PROCTER FIRE PROTECTION	\$1,810.00

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**Blackhawk School District**  
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Invoice # # JQ02262 - X-COUNTRY

**REIMBURSEMENT**

Invoice #	Stat	Batch	Invoice Date	Release Date	Vendor Number/Name	Invoice Amount
02/01/2023	Open	31124	02/01/23	03/11/24	001980PROVIDENT CHARTER SCHOOL WEST	\$1,954.46
4822	Open	31124	02/13/24	03/11/24	000334RENO BROTHERS INC	\$3,518.72
S7328533.001	Open	31124	01/30/24	03/11/24	168SCHAEDLER YESCO DISTB	\$46.76
0987158-IN	Open	31124	01/26/24	03/11/24	4032SCHOOL NURSE SUPPLY INC	\$427.17
02/05/2024	Open	31124	02/05/24	03/11/24	003870SHUTEY'S TRANSMISSION SERVICE	\$220.00
784	Open	31124	02/16/24	03/11/24	003491SMALLWOOD'S TIRE	\$50.00
03/01/2024 LETTER	Open	31124	03/01/24	03/11/24	1645SOUTH BEAVER TOWNSHIP	\$34.00
20240215	Open	31124	02/15/24	03/11/24	04344SOUTHWOOD PSYCHIATRIC HOSPITAL	\$107.42
42389	Open	31124	01/26/24	03/11/24	002987STAT Staffing Medical Services, Inc	\$3,881.10
42444	Open	31124	02/02/24	03/11/24	002987STAT Staffing Medical Services, Inc	\$4,246.38
42500	Open	31124	02/09/24	03/11/24	002987STAT Staffing Medical Services, Inc	\$4,961.72
42559	Open	31124	02/16/24	03/11/24	002987STAT Staffing Medical Services, Inc	\$3,759.34
24968	Open	31124	02/14/24	03/11/24	0148STEELE PRINT	\$325.00
03/06/2024	Open	31124	03/06/24	03/11/24	003997STEPHEN MARK HAGBERG	\$130.00
JAN 2024	Open	31124	02/04/24	03/11/24	003997STEPHEN MARK HAGBERG	\$70.00
9801	Open	31124	02/06/24	03/11/24	004087SUPERIOR FACTORY SERVICES LLC	\$681.75
9802	Open	31124	02/06/24	03/11/24	004087SUPERIOR FACTORY SERVICES LLC	\$265.98
INV697568	Open	31124	02/02/24	03/11/24	001987TESTOUT CORPORATION	\$495.00
HLC0124	Open	31124	01/31/24	03/11/24	002084THE HOPE ACADEMY	\$5,225.00
HLC0224	Open	31124	02/29/24	03/11/24	002084THE HOPE ACADEMY	\$4,950.00
JANUARY 2024	Open	31124	02/29/24	03/11/24	002785THE WESTERN PA SCHOOL FOR BLIND CHILDREN	\$990.00
5091	Open	31124	02/01/24	03/11/24	4155THE PREVENTION NETWORK	\$2,013.00
5154	Open	31124	03/01/24	03/11/24	4155THE PREVENTION NETWORK	\$2,013.00
74986	Open	31124	02/04/24	03/11/24	002168THE WILKINS CO, INC	\$735.00
75544	Open	31124	03/07/24	03/11/24	002168THE WILKINS CO, INC	\$1,027.50
3007723297	Open	31124	02/01/24	03/11/24	198TK ELEVATOR CORPORATION	\$491.02
FEB 2024 MILEAGE	Open	31124	02/29/24	03/11/24	04351TIM LINKENHEIMER	\$30.15
441520347	Open	31124	02/09/24	03/11/24	003175TOSHIBA FINANCIAL SERVICES	\$4,388.36
5916523	Open	31124	02/20/24	03/11/24	003200TOSHIBA BUSINESS SOLUTIONS	\$265.15
16218196	Open	31124	02/19/24	03/11/24	000812TRANE INC	\$1,330.76
16220440	Open	31124	02/19/24	03/11/24	000812TRANE INC	\$77.61
314338048	Open	31124	02/19/24	03/11/24	000812TRANE INC	\$2,035.00

Date: 03/11/24  
 Time: 13:56:16  
 Release Dates 07/07/23 - 03/30/24

**Blackhawk School District**  
**Invoice Listing 2023-2024 for FUND: 10**  
**Vendor # 000011 - YMCA**

Page: 7  
 BAR043  
 Invoice # # JQ02262 - X-COUNTRY  
**REIMBURSEMENT**

Invoice #	Stat	Batch	Invoice Date	Release Date	Vendor Number/Name	Invoice Amount
314338095	Open	31124	02/19/24	03/11/24	000812 TRANE INC	\$1,383.00
FEB 2024 MILEAGE	Open	31124	03/01/24	03/11/24	000330 TRISHA HUSTON	\$207.77
IN-TII-36249	Open	31124	02/13/24	03/11/24	002842 Turnitin LLC	\$4,180.00
24161	Open	31124	01/18/24	03/11/24	103065 UPPER ST. CLAIR SCHOOL DISTRICT	\$1,440.00
508961	Open	31124	02/16/24	03/11/24	7995V-SYSTEMS	\$2,389.67
5482695	Open	31124	02/22/24	03/11/24	000406 VERNIER SOFTWARE & TECHNOLOGY	\$631.88
JAN 2024 MILEAGE	Open	31124	02/07/04	03/11/24	003166 Vincent Scappe	\$30.15
AYC352024	Open	31124	01/24/24	03/11/24	002428 WAYNESBORO SCHOOL DISTRICT	\$8,275.93
49471	Open	31124	02/26/24	03/11/24	1336 WEAVER THERAPY SYSTEMS INC	\$240.00
JAN 2024	Open	31124	02/01/24	03/11/24	001144 WESTERN PA SCHOOL FOR BLIND CHILDREN	\$3,570.00
144551	Open	31124	03/05/24	03/11/24	2011 WESTMINSTER COLLEGE	\$48.00
02/28/2024	Open	31124	02/28/24	03/11/24	000658 WITHEREL & ASSOCIATES	\$475.00
<b>Total Open</b>					\$1,057,899.63	
<b>Total Paid</b>					\$0.00	
					<b>Grand Total 207 Paid/Open Invoices</b>	<b>\$1,057,899.63</b>

Date: 03/11/24

Time: 13:43:55

Release Dates 07/07/23 - 03/30/24

**Blackhawk School District**  
**Invoice Listing 2023-2024 for FUND: 51**  
**Vendor # 000011 - YMCA**

Page: 1

BAR043

Invoice # # JQ02262 - X-COUNTRY  
**REIMBURSEMENT**

Invoice #	Stat	Batch	Invoice Date	Release Date	Vendor Number/Name	Invoice Amount
152086	Open	31124	02/15/24	03/11/24	002544ALLEGHENY REFRIGERATION SALES, INC	\$430.58
319124	Open	31124	01/31/24	03/11/24	1465AZ JANITORIAL	\$96.39
FEB 2024 MILEAGE	Open	31124	03/01/24	03/11/24	002925Cherie Fleischman	\$176.95
3298256	Open	31124	02/01/24	03/11/24	004280GOLD STAR FOODS INC	\$305.76
3312497	Open	31124	02/29/24	03/11/24	004280GOLD STAR FOODS INC	\$648.96
3314531	Open	31124	02/23/24	03/11/24	004280GOLD STAR FOODS INC	\$14.50
9021879169	Open	31124	02/15/24	03/11/24	1365GRAINGER INC	\$33.56
29562286	Open	31124	02/08/24	03/11/24	001880HOBART SERVICE	\$274.39
3995219092	Open	31124	02/23/24	03/11/24	001991KEURIG DR PEPPER	\$167.25
FEB 2024 MILEAGE	Open	31124	02/29/24	03/11/24	002083LARA HOUK	\$138.02
626731 END 04/30/2024	Open	31124	02/27/24	03/11/24	001318SCHOOL NUTRITION ASSOCIATION	\$171.00
663538	Open	31124	01/19/24	03/11/24	001861TRIMARK	\$483.22
FEB 2024	Open	31124	03/04/24	03/11/24	003979TURNER DAIRY FARMS INC	\$9,674.61
FEB 2024	Open	31124	02/29/24	03/11/24	002795US FOODS, INC	\$38,702.92
002057	Open	31124	02/21/24	03/11/24	1305VALLEY REFRIGERATION INC	\$1,230.84
002059	Open	31124	02/21/24	03/11/24	1305VALLEY REFRIGERATION INC	\$137.50
002062	Open	31124	02/21/24	03/11/24	1305VALLEY REFRIGERATION INC	\$373.99
<b>Total Open</b>				\$53,060.44		
<b>Total Paid</b>				\$0.00	<b>Grand Total 17 Paid/Open Invoices</b>	<b>\$53,060.44</b>



J. MARTIN  
**ASSOCIATES**  
LLC

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March 11, 2024

To the Board of Directors  
Blackhawk School District  
Attn: Dr. Carol Sprinker, President  
500 Blackhawk Road  
Beaver Falls, PA 15010

**Re: Financial Services Agreement – 2024 Blackhawk School District and Blackhawk Education Association Contract Negotiations**

Dear Dr. Sprinker:

This letter confirms our understanding of the terms and objectives of our Financial Services Agreement (FSA or Agreement) and the nature and limitations of services that J. Martin & Associates, LLC will provide. Blackhawk School District is referred to as “School District” or “Client” in this Agreement, and J. Martin & Associates, LLC is referred to as “jmA” in this Agreement.

### **Engagement Objective**

The purpose of this FSA is to provide the School District with financial analyses and associated data to support its 2024 contract negotiations with the Blackhawk Education Association.

### **Our Services and Responsibilities**

Assistance to be provided by jmA is as follows:

- Recap the financial analysis of the in-effect contract between Blackhawk School District and Blackhawk Education Association Contract Agreement to compare with the proposed agreement.
- Analyze the financial impact of contract proposals from the Client and Blackhawk Education Association.
- Provide customized tools and reports to be used and referenced in negotiations.
- At the Client's request, attend internal board meetings and other required meetings to provide financial analysis related to the contract negotiation proposals.
- Understand the Client's long-term strategies and offer suggested solutions to help achieve those strategies in contract negotiations.

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P.O. Box 498  
Beaver, Pennsylvania 15009

Website: [www.jmA.cpa](http://www.jmA.cpa)

Email: [info@jmA.cpa](mailto:info@jmA.cpa)  
Phone: 724-622-6563

## **Term of Agreement**

The term of this FSA will commence upon the Client's signing of the Agreement and will end upon signing the 2024-2029 Contract Agreement by the Blackhawk School District and the Blackhawk Education Association.

## **Limitations of Services**

1. This engagement will be conducted in accordance with the AICPA Statement on Standards for Consulting Services.
2. We are not engaged to conduct an audit, examination, review, compilation, agreed-upon procedures, or other attestation engagement in accordance with applicable AICPA standards. Accordingly, we will not express an opinion, conclusion, or any other form of assurance on this engagement.
3. Our engagement scope will be limited to the abovementioned services and responsibilities for the mutually agreed upon period.
4. This FSA does not include preparing financial statements. You may request that we perform additional services not contemplated by this Agreement. If the need for additional services arises or needs to be modified, our Agreement with you will need to be revised. It is customary for us to enumerate these revisions in a supplement to this letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fee. We may also issue a separate agreement covering the extra services.
5. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this FSA.
6. This FSA is not designed to detect fraud or non-compliance with laws or regulations; however, should any matters come to our attention, we will communicate them in accordance with professional standards and applicable law. In addition, if issues that contradict the financial information referenced in this engagement come to our attention in connection with this engagement, we will communicate such matters to you.
7. We will not verify the data or documents you provide us for accuracy or completeness (unless specified in our contract). Instead, we will rely on the accuracy and completeness of your records and information. Accordingly, our engagement cannot be relied upon to disclose errors, fraud, or other illegal acts that may exist. However, it may be necessary to ask you for clarification of some of the information you provide, and we will inform you of any errors (unless they are inconsequential), fraud, or other illegal acts that come to our attention.
8. We are not responsible for identifying and communicating significant deficiencies or material weaknesses in your internal control structure as part of this engagement; therefore, our engagement cannot be relied upon to disclose such matters.

## **Your Responsibility**

Your responsibilities include, but are not limited to, the following:

1. Complying with all regulations set forth by the Pennsylvania Department of Education and other applicable legal and regulatory bodies.
2. Adopt sound accounting policies to maintain an adequate and efficient accounting system, safeguard assets, authorize transactions, retain supporting documentation for those transactions, and devise a system of internal controls that will, among other things, help assure your preparation of proper financial statements in accordance with generally accepted accounting principles.
3. The design and implementation of programs and controls to prevent and detect fraud and inform us about all known or suspected fraud affecting your organization involving management and/or employees with significant roles in internal control concerning financial matters.
4. Informing us of your knowledge of any allegations of fraud or suspected fraud affecting the organization received in communications from employees, former employees, regulators, or others.
5. Management decisions and functions for designating a competent employee to oversee the services we provide and for evaluating the adequacy of and accepting responsibility for the results of these services for your purposes.
6. Identifying and ensuring that the entity complies with all applicable laws and regulations relating to this engagement and all other relevant business areas.
7. Ensuring that the procedures outlined in our written report are appropriate for the intended purpose of the engagement.
8. You will provide our personnel unrestricted access to all documents and information you know is relevant to the financial services outlined above. You will also provide us with additional information that we may request to perform the financial services.
9. Providing all necessary documents and information on a timely basis. Failure to provide documents and information in a timely manner will impede our services and may require us to suspend our services or withdraw from the engagement.
10. Providing our personnel unrestricted access to persons within your organization from whom we determine it necessary to obtain documents or information relating to performing the financial services outlined above.
11. Assuming responsibility for any effect on your accounting records and financial statements of basic financial information or transaction documents not submitted to us for processing and entry or losses that may result from their absence.

## **Engagement Fees**

Our fees for these services will be \$200 per hour.

In addition to these fees, you will be billed for out-of-pocket expenses such as mileage expenses, word processing outside the ordinary course of business, postage, copies, and any other reasonable and necessary direct out-of-pocket expenses, provided that these expenses are adequately documented. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment or any reason indicated in this Agreement, our engagement will be deemed completed upon written notification of termination. You will be obligated to compensate us for all time expended and reimburse us for all out-of-pocket expenditures through the termination date.

Billings will be issued via email or U.S. mail to the address on this letter mutually agreed upon between jmA and the President of the Board of Directors and/or their designated representative. Payments can be remitted to:

J. Martin & Associates, LLC  
P.O. Box 498  
Beaver, PA 15009-0498

## **Our Right to Withdrawal From Engagement**

There may exist circumstances that, in our professional judgment, will require that we withdraw from this engagement. Such circumstances include the following:

1. You refuse to provide a written agreement to the procedures and acknowledge that they are appropriate for the intended purposes of the engagement.
2. You fail to provide requested written representations, or we conclude that there is sufficient doubt about the competence, integrity, ethical values, or diligence of those providing the written representations, or we conclude that the written representations are not otherwise reliable.
3. We determine that the description of the procedures performed or the corresponding findings are misleading in the engagement circumstances.
4. We determine the restrictions on the performance of the procedures are not appropriate.

If circumstances occur relating to the condition of your records, the availability of evidence, or the existence of a significant risk of material misstatement of the subject matter caused by error or fraud, which, in our professional judgment, prevent us from completing the engagement or reporting findings on the subject matter, we retain the right to take any course of action permitted by professional standards, including declining to report on findings or issue a report, or withdrawing from the engagement.

## **Other Terms**

In addition to the above, the following terms also apply to this engagement:

1. Choice of Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Pennsylvania, without regard to its choice of law principles. The parties agree that any action instituted against either party to this Agreement shall be commenced in the Beaver



County Court of Common Pleas or the United States District Court for the Western District of Pennsylvania.

2. Assignment. This Agreement is personal to the Parties hereto and may not be assigned by the School District or jmA without the prior written consent of the other party. Notwithstanding the above, Client understands that jmA may utilize the services of subcontractors to fulfill some of its obligations under the terms of this Agreement.
3. Termination of Agreement for Cause. jmA and Client shall also have the right to terminate this Agreement immediately for Cause upon written notice to the other. As used in this Agreement, "Cause" shall mean: (1) breach of any obligation of Client under this Agreement including, without limitation, confidentiality obligates; (2) commission or any act of dishonesty, fraud, theft, or harassment in connection with the performances of the Services; (3) unethical or illegal conduct in connection with the performance of the Services; or (4) neglect or poor performance of the Services which conduct continues or resumes after written notice to the other.
4. Indemnification. Each of JmA and Client hereby agree to indemnify, defend, and hold harmless the other (as well as trustees, members, partners, officers, employees, agents, representatives, and affiliates) from and against any losses, liabilities, damages, causes of action, judgments, costs and expenses (including, but not limited to, reasonable legal fees and expenses) which result from or relate to such party's breach of any representation, warranty, covenant, or obligation under this Agreement or from such party's gross negligence or willful misconduct. The obligations of this Section shall survive the expiration or termination of this Agreement.
5. Other Warranties.
  - a. Client represents and warrants that (a) Client has full right, power, and authority to enter into and perform this Agreement without the consent of any third party; (b) Client will not, in the course of performing the Services, infringe or misappropriate, neither the Work Product nor any element thereof; (c) Client will comply with all laws and regulations applicable to Client and has obtained all governmental permits and licenses required for Client to operate and to perform its obligations under this Agreement, and (d) Client will take all necessary or reasonable precautions to prevent injury to any person (including jmA's employees) or damage to any property.
  - b. jmA represents and warrants that (a) it has full right, power, and authority to enter into and perform this Agreement without the consent of any third party, and (b) it will comply with all applicable laws and regulations (including any regulations regarding financial bonding associated with the Services) and has obtained and will maintain all governmental permits and licenses required for it to operate and to perform its obligations under this Agreement.
6. Independent Contractor. jmA and its subcontractor(s) are independent contractors hereunder and shall not be treated for any purpose as agents, employees, officers, or affiliates of Client and shall have no authority to bind or authorize any action of Client or to make fiduciary or policy decisions for Client which decisions are reserved to the governing body and officers of Client. jmA and its subcontractor(s) shall cause the personnel delivering Services to devote the necessary time to

perform jmA's duties. jmA and its subcontractor(s) shall have sole control over the manner and means used to perform Services hereunder, consistent with their status as independent contractors.

7. No Solicitation. During the term of this Agreement and for one (1) year following the termination of this Agreement, Client shall not directly or indirectly solicit any employee of jmA or any contractor engaged by jmA who has conducted Services for Client under this Agreement to terminate his or her employment or contractual relationship with jmA or to become employed or otherwise professionally engaged or retained by Client.
8. Confidentiality. jmA recognizes the confidential nature of records concerning individuals, families, and Client staff. jmA shall maintain strict confidence concerning the proprietary, confidential, and/or trade secret data and information regarding Client's staff and business operations. jmA shall use and cause its subcontractor(s) to use its best efforts to protect such confidential information, including, with limitation, physical security of documents and information, networking information, passwords, and other forms of user identification, from disclosure and shall comply with all laws regarding privacy of records. jmA and its subcontractor(s) shall not disclose to anyone other than Client or use for their benefit except in furtherance of this Agreement. jmA shall not disclose any part of Client's confidential information or information concerning Client's business operations, except with Client's consent or as required by law or legal process, after sufficient notice to Client to enable Client to defend against such disclosures.
9. Limitations of Liability. Notwithstanding any other provision of this Agreement, in no event shall jmA be liable to Client for Client's lost profits or special, incidental, punitive, or consequential damages (even if jmA has been advised of the possibility of such damages). Furthermore, other than proceeds from a claim submitted under an insurance policy listed in Section 12 below, in no event shall jmA's liability to Client under any circumstances exceed the amount of compensation previously received by jmA from Client under this Agreement. Further, jmA will not be liable for delays or performance failures due to circumstances beyond jmA's reasonable control so long as jmA uses commercially reasonable efforts (to the extent feasible) to remove the circumstances preventing performance as quickly as reasonably practicable.
10. Entire Agreement; Counterparts. This Agreement contains the entire Agreement of the Parties. No provision of this Agreement may be changed orally; modifications may only be effected by a written Agreement signed by the Parties hereto and as otherwise explicitly set forth herein. Signatures to this Agreement may be transmitted by facsimile or in .pdf format and in one or more counterparts, each of which shall, for all purposes, be deemed an original and fully enforceable as an original, and all such counterparts, taken together, shall constitute one and the same Agreement, even though both Parties may not have executed the exact counterpart of this Agreement.
11. Costs of Collection. In the event that it becomes necessary for jmA to employ or utilize an attorney to enforce any of the provisions or collect any amounts due to jmA under this Agreement, the Client shall pay jmA's attorneys' fees and costs to the maximum extent allowed by law.
12. Insurance. During the term of the Agreement:

- a. jmA shall maintain in force adequate commercial general liability and professional liability insurance, in each case, with policy limits of at least \$1,000,000 per incident and \$2,000,000 in the aggregate. The School District shall be listed as an additional insured under each such policy, and jmA shall forward a certificate of insurance verifying such insurance upon the School District's written request, which certificate will indicate that such insurance policies may not be canceled before the expiration of a thirty (30) day notification period and that School District will be immediately notified in writing of any such notice of termination.
  
- b. During the term of the Agreement, the School District shall maintain in force adequate commercial general liability with policy limits of at least \$1,000,000 per incident and \$2,000,000 in the aggregate. jmA shall be listed as an additional insured under such policy, and the Blackhawk School District shall forward a certificate of insurance verifying such insurance upon jmA's written request, which certificate will indicate that such insurance policy may not be canceled before the expiration of a thirty (30) day notification period and that jmA will be immediately notified in writing of any such notice of termination.

## Approvals

We are pleased to have you as a client and appreciate the opportunity to serve you in accordance with this Agreement. Please sign and date this letter in the space provided below and return it to us to acknowledge your understanding of the terms of this Agreement.

Very truly yours,

*J. Martin & Associates, LLC*

### Acknowledged and Accepted:

\_\_\_\_\_

Dr. Carol Sprinker, President, Board of Directors

\_\_\_\_\_

Date



March 11, 2024

To the Board of Directors  
Blackhawk School District  
Attn: Dr. Carol Sprinker, President  
500 Blackhawk Road  
Beaver Falls, PA 15010

**Re: Financial Services Agreement – Business Office Services**

Dear Dr. Sprinker:

This letter confirms our understanding of the terms and objectives of our Financial Services Agreement (FSA or Agreement) and the nature and limitations of services that J. Martin & Associates, LLC will provide. Blackhawk School District is referred to as “School District” or “Client” in this Agreement, and J. Martin & Associates, LLC is referred to as “jmA” in this Agreement.

**Engagement Objective**

The purpose of this FSA is to support the Blackhawk School District in carrying out specific tasks within the School District Business Office.

**Our Services and Responsibilities**

EXHIBIT A to this Agreement defines our School District Business Office services and responsibilities.

**Term of Agreement**

The term of this FSA will commence upon the Client’s signing of the Agreement, remain in effect until June 30, 2025, and automatically renew month-to-month.

jmA or the School District may terminate this Agreement without cause with thirty (30) days’ notice.

**Limitations of Services**

1. This engagement will be conducted in accordance with the AICPA Statement on Standards for Consulting Services.

2. We are not engaged to conduct an audit, examination, review, compilation, agreed-upon procedures, or other attestation engagement in accordance with applicable AICPA standards. Accordingly, we will not express an opinion, conclusion, or any other form of assurance on this engagement.
3. Our engagement scope will be limited to the abovementioned services and responsibilities for the mutually agreed upon period.
4. This FSA does not include preparing financial statements. You may request that we perform additional services not contemplated by this Agreement. If the need for additional services arises or needs to be modified, our Agreement with you will need to be revised. It is customary for us to enumerate these revisions in a supplement to this letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fee. We may also issue a separate agreement covering the extra services.
5. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this FSA.
6. This FSA is not designed to detect fraud or non-compliance with laws or regulations; however, should any matters come to our attention, we will communicate them in accordance with professional standards and applicable law. In addition, if issues that contradict the financial information referenced in this engagement come to our attention in connection with this engagement, we will communicate such matters to you.
7. We will not verify the data or documents you provide us for accuracy or completeness (unless specified in our contract). Instead, we will rely on the accuracy and completeness of your records and information. Accordingly, our engagement cannot be relied upon to disclose errors, fraud, or other illegal acts that may exist. However, it may be necessary to ask you for clarification of some of the information you provide, and we will inform you of any errors (unless they are inconsequential), fraud, or other illegal acts that come to our attention.
8. We are not responsible for identifying and communicating significant deficiencies or material weaknesses in your internal control structure as part of this engagement; therefore, our engagement cannot be relied upon to disclose such matters.

## **Your Responsibility**

Your responsibilities include, but are not limited to, the following:

1. Complying with all regulations set forth by the Pennsylvania Department of Education and other applicable legal and regulatory bodies.
2. Adopt sound accounting policies to maintain an adequate and efficient accounting system, safeguard assets, authorize transactions, retain supporting documentation for those transactions, and devise a system of internal controls that will, among other things, help assure your preparation of proper financial statements in accordance with generally accepted accounting principles.

3. The design and implementation of programs and controls to prevent and detect fraud and inform us about all known or suspected fraud affecting your organization involving management and/or employees with significant roles in internal control concerning financial matters.
4. Informing us of your knowledge of any allegations of fraud or suspected fraud affecting the organization received in communications from employees, former employees, regulators, or others.
5. Management decisions and functions for designating a competent employee to oversee the services we provide and for evaluating the adequacy of and accepting responsibility for the results of these services for your purposes.
6. Identifying and ensuring that the entity complies with all applicable laws and regulations relating to this engagement and all other relevant business areas.
7. Ensuring that the procedures outlined in our written report are appropriate for the intended purpose of the engagement.
8. You will provide our personnel unrestricted access to all documents and information you know is relevant to the financial services outlined above. You will also provide us with additional information that we may request to perform the financial services.
9. Providing all necessary documents and information on a timely basis. Failure to provide documents and information in a timely manner will impede our services and may require us to suspend our services or withdraw from the engagement.
10. Providing our personnel unrestricted access to persons within your organization from whom we determine it necessary to obtain documents or information relating to performing the financial services outlined above.
11. Assuming responsibility for any effect on your accounting records and financial statements of basic financial information or transaction documents not submitted to us for processing and entry or losses that may result from their absence.

## **Engagement Fees**

Our fees for these services will be \$125 per hour. Our actual hours incurred will be included in our periodic progress billings.

At jmA's discretion, we may increase our hourly rate by 5% per hour annually beginning on July 1, 2025, and July 1<sup>st</sup> each year after that, so long as this Agreement remains in effect.

In addition to these fees, you will be billed for out-of-pocket expenses such as mileage expenses, word processing outside the ordinary course of business, postage, copies, and any other reasonable and necessary direct out-of-pocket expenses, provided that these expenses are adequately documented. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment or any reason indicated in this Agreement, our engagement will be deemed completed upon written notification of termination. You will be obligated to compensate us for all time expended and reimburse us for all out-of-pocket expenditures through the termination date.

Billings will be issued via email or U.S. mail to the address on this letter mutually agreed upon between jmA and the President of the Board of Directors and/or their designated representative. Payments can be remitted to:

J. Martin & Associates, LLC  
P.O. Box 498  
Beaver, PA 15009-0498

## **Our Right to Withdrawal From Engagement**

There may exist circumstances that, in our professional judgment, will require that we withdraw from this engagement. Such circumstances include the following:

1. You refuse to provide a written agreement to the procedures and acknowledge that they are appropriate for the intended purposes of the engagement.
2. You fail to provide requested written representations, or we conclude that there is sufficient doubt about the competence, integrity, ethical values, or diligence of those providing the written representations, or we conclude that the written representations are not otherwise reliable.
3. We determine that the description of the procedures performed or the corresponding findings are misleading in the engagement circumstances.
4. We determine the restrictions on the performance of the procedures are not appropriate.

If circumstances occur relating to the condition of your records, the availability of evidence, or the existence of a significant risk of material misstatement of the subject matter caused by error or fraud, which, in our professional judgment, prevent us from completing the engagement or reporting findings on the subject matter, we retain the right to take any course of action permitted by professional standards, including declining to report on findings or issue a report, or withdrawing from the engagement.

## **Other Terms**

In addition to the above, the following terms also apply to this engagement:

1. Choice of Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Pennsylvania, without regard to its choice of law principles. The parties agree that any action instituted against either party to this Agreement shall be commenced in the Beaver County Court of Common Pleas or the United States District Court for the Western District of Pennsylvania.
2. Assignment. This Agreement is personal to the Parties hereto and may not be assigned by the School District or jmA without the prior written consent of the other party. Notwithstanding the above, Client understands that jmA may utilize the services of subcontractors to fulfill some of its obligations under the terms of this Agreement.
3. Termination of Agreement for Cause. jmA and Client shall also have the right to terminate this Agreement immediately for Cause upon written notice to the other. As used in this Agreement,

“Cause” shall mean: (1) breach of any obligation of Client under this Agreement including, without limitation, confidentiality obligates; (2) commission or any act of dishonesty, fraud, theft, or harassment in connection with the performances of the Services; (3) unethical or illegal conduct in connection with the performance of the Services; or (4) neglect or poor performance of the Services which conduct continues or resumes after written notice to the other.

4. Indemnification. Each of JmA and Client hereby agree to indemnify, defend, and hold harmless the other (as well as trustees, members, partners, officers, employees, agents, representatives, and affiliates) from and against any losses, liabilities, damages, causes of action, judgments, costs and expenses (including, but not limited to, reasonable legal fees and expenses) which result from or relate to such party’s breach of any representation, warranty, covenant, or obligation under this Agreement or from such party’s gross negligence or willful misconduct. The obligations of this Section shall survive the expiration or termination of this Agreement.
5. Other Warranties.
  - a. Client represents and warrants that (a) Client has full right, power, and authority to enter into and perform this Agreement without the consent of any third party; (b) Client will not, in the course of performing the Services, infringe or misappropriate, neither the Work Product nor any element thereof; (c) Client will comply with all laws and regulations applicable to Client and has obtained all governmental permits and licenses required for Client to operate and to perform its obligations under this Agreement, and (d) Client will take all necessary or reasonable precautions to prevent injury to any person (including jmA’s employees) or damage to any property.
  - b. jmA represents and warrants that (a) it has full right, power, and authority to enter into and perform this Agreement without the consent of any third party, and (b) it will comply with all applicable laws and regulations (including any regulations regarding financial bonding associated with the Services) and has obtained and will maintain all governmental permits and licenses required for it to operate and to perform its obligations under this Agreement.
6. Independent Contractor. jmA and its subcontractor(s) are independent contractors hereunder and shall not be treated for any purpose as agents, employees, officers, or affiliates of Client and shall have no authority to bind or authorize any action of Client or to make fiduciary or policy decisions for Client which decisions are reserved to the governing body and officers of Client. jmA and its subcontractor(s) shall cause the personnel delivering Services to devote the necessary time to perform jmA’s duties. jmA and its subcontractor(s) shall have sole control over the manner and means used to perform Services hereunder, consistent with their status as independent contractors.
7. No Solicitation. During the term of this Agreement and for one (1) year following the termination of this Agreement, Client shall not directly or indirectly solicit any employee of jmA or any contractor engaged by jmA who has conducted Services for Client under this Agreement to terminate his or her employment or contractual relationship with jmA or to become employed or otherwise professionally engaged or retained by Client.
8. Confidentiality. jmA recognizes the confidential nature of records concerning individuals, families, and Client staff. jmA shall maintain strict confidence concerning the proprietary,



confidential, and/or trade secret data and information regarding Client's staff and business operations. jmA shall use and cause its subcontractor(s) to use its best efforts to protect such confidential information, including, with limitation, physical security of documents and information, networking information, passwords, and other forms of user identification, from disclosure and shall comply with all laws regarding privacy of records. jmA and its subcontractor(s) shall not disclose to anyone other than Client or use for their benefit except in furtherance of this Agreement. jmA shall not disclose any part of Client's confidential information or information concerning Client's business operations, except with Client's consent or as required by law or legal process, after sufficient notice to Client to enable Client to defend against such disclosures.

9. Limitations of Liability. Notwithstanding any other provision of this Agreement, in no event shall jmA be liable to Client for Client's lost profits or special, incidental, punitive, or consequential damages (even if jmA has been advised of the possibility of such damages). Furthermore, other than proceeds from a claim submitted under an insurance policy listed in Section 12 below, in no event shall jmA's liability to Client under any circumstances exceed the amount of compensation previously received by jmA from Client under this Agreement. Further, jmA will not be liable for delays or performance failures due to circumstances beyond jmA's reasonable control so long as jmA uses commercially reasonable efforts (to the extent feasible) to remove the circumstances preventing performance as quickly as reasonably practicable.
10. Entire Agreement; Counterparts. This Agreement contains the entire Agreement of the Parties. No provision of this Agreement may be changed orally; modifications may only be effected by a written Agreement signed by the Parties hereto and as otherwise explicitly set forth herein. Signatures to this Agreement may be transmitted by facsimile or in .pdf format and in one or more counterparts, each of which shall, for all purposes, be deemed an original and fully enforceable as an original, and all such counterparts, taken together, shall constitute one and the same Agreement, even though both Parties may not have executed the exact counterpart of this Agreement.
11. Costs of Collection. In the event that it becomes necessary for jmA to employ or utilize an attorney to enforce any of the provisions or collect any amounts due to jmA under this Agreement, the Client shall pay jmA's attorneys' fees and costs to the maximum extent allowed by law.
12. Insurance. During the term of the Agreement:
  - a. jmA shall maintain in force adequate commercial general liability and professional liability insurance, in each case, with policy limits of at least \$1,000,000 per incident and \$2,000,000 in the aggregate. The School District shall be listed as an additional insured under each such policy, and jmA shall forward a certificate of insurance verifying such insurance upon the School District's written request, which certificate will indicate that such insurance policies may not be canceled before the expiration of a thirty (30) day notification period and that School District will be immediately notified in writing of any such notice of termination.
  - b. During the term of the Agreement, the School District shall maintain in force adequate commercial general liability with policy limits of at least \$1,000,000 per incident and \$2,000,000 in the aggregate. jmA shall be listed as an additional insured under such policy, and the Blackhawk School District shall forward a certificate of insurance verifying such

insurance upon jmA's written request, which certificate will indicate that such insurance policy may not be canceled before the expiration of a thirty (30) day notification period and that jmA will be immediately notified in writing of any such notice of termination.

## **Approvals**

We are pleased to have you as a client and appreciate the opportunity to serve you in accordance with this Agreement. Please sign and date this letter in the space provided below and return it to us to acknowledge your understanding of the terms of this Agreement.

Very truly yours,

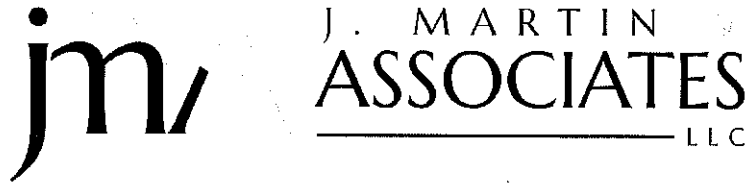
### **Acknowledged and Accepted:**

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Dr. Carol Sprinker, President, Board of Directors

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Date



March 11, 2024

To the Board of Directors  
Blackhawk School District  
Attn: Dr. Carol Sprinker, President  
500 Blackhawk Road  
Beaver Falls, PA 15010

We are pleased to confirm our understanding of the services we will provide Blackhawk School District for the year ending December 31, 2023.

**Audit Scope and Objectives**

We will audit the Statements of Real Estate Tax Duplicate Receipts and Disbursements – Cash Basis for the Blackhawk School District as of and for the year ended December 31, 2023. This engagement letter will also refer to the Statements of Real Estate Tax Duplicate Receipts and Disbursements – Cash Basis of Blackhawk School District as of and for the year ended December 31, 2023, as “Financial Statements,” and it will refer to Blackhawk School District as “School District.”

The objectives of our audit are to obtain reasonable assurance as to whether the Financial Statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor’s report that includes our opinion about whether your Financial Statements are fairly presented, in all material respects, in conformity with the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles in conformity with generally accepted accounting principles in the United States of America (GAAP). Under the cash basis of accounting, the Financial Statements reflect only cash received and disbursed, as shown on the tax collector's bank statements. Therefore, receivables and payables, which may be material in amount, are not reflected. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the Financial Statements.

**Auditor’s Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the Financial Statements, including the disclosures, and determine whether the Financial Statements represent the

underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the Financial Statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the School District, Real Estate Tax Collector(s), or acts by management or employees acting on behalf of the School District or Real Estate Tax Collector(s).

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not directly or materially affect the Financial Statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We may communicate with you or others via email transmission in connection with this engagement. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be delivered appropriately and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for the interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

Based on the audit evidence obtained, we will also conclude whether there are conditions or events considered in the aggregate that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of accounts and transactions by correspondence with selected taxpayers and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time, and, depending on the circumstances, use third-party service providers to serve your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information, and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. If we cannot secure a proper confidentiality agreement, you will be asked to consent before sharing your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the Financial Statements does not relieve you of your responsibilities.

#### **Audit Procedures – Internal Control**

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the Financial Statements,

whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or identify internal control deficiencies. Accordingly, we will express no such opinion. However, during the audit, we will communicate those internal control-related matters that are required to be communicated under AICPA professional standards to management and those charged with governance.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

1. The risk of management overriding internal controls.
2. The risk of fraud related to the recognition and recording of real estate tax collections.
3. The risk of the School District real estate tax collection duplicates not being audited simultaneously in conjunction with the Blackhawk School District real estate tax collection municipalities.
4. The risk of lack of segregation of duties in the real estate tax collection municipalities.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the Financial Statements are free of material misstatement, we will perform tests of the School District's and Real Estate Tax Collector's compliance with the selected provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

#### **Other Services**

We will also assist in preparing the Financial Statements in conformity with the cash basis of accounting, which is a comprehensive basis of accounting other than GAAP, based on the information you provide.

We will perform the services in accordance with applicable professional standards. The other services are limited to the previously defined financial statement services. In our sole professional judgment, we reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

#### **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of Financial Statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the Financial Statements in conformity with the cash basis of accounting, which is a comprehensive basis of accounting other than GAAP, with the oversight of those charged with governance.

You are responsible for including all informative disclosures appropriate for the cash basis of accounting. Those disclosures will include (1) a description of the cash basis of accounting, including a summary of significant accounting policies and how the cash basis of accounting differs from GAAP; (2) informative disclosures similar to those required by GAAP; and (3) additional disclosures beyond those specifically required that may be necessary for the Financial Statements to achieve fair presentation.

Management is responsible for making drafts of Financial Statements, all financial records, and related information available to us, as well as for the accuracy and completeness of that information (including information from outside the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the Financial Statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from the School District and its Real Estate Tax Collectors about the Financial Statements and related matters.

Your responsibilities include adjusting the Financial Statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented, are immaterial, both individually and in the aggregate, to the Financial Statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the Financial Statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

#### **Engagement Administration, Fees, and Other**

We will schedule the engagement based on deadlines, working conditions, and the availability of School District key personnel and the Real Estate Tax Collector. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing or providing information necessary for confirmations. If, for whatever reason, your personnel are unavailable to provide the assistance required in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, increasing fees over our original fee estimate.

The audit documentation for this engagement is the property of J. Martin & Associates, LLC, and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the relevant government regulators or their designees. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of personnel at J. Martin & Associates, LLC. Furthermore, upon request, we may provide copies of selected audit documentation to the applicable government regulators or their designees. The relevant government regulators or their designees may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Michele L. Renz, CPA, is the engagement partner responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on approximately April 1<sup>st</sup> after the year-end being audited and to issue our reports no later than February 28<sup>th</sup> of the following year.

Our fee for these services will be at our standard hourly rates plus necessary expenses, such as confirmation processing, confirmation, and return confirmation postage, travel required to obtain and return tax records, and report processing, except that we agree that our gross fee, net of necessary expenses will not exceed the following rates:

<b>Real Estate Tax Collection District</b>	<b>2023 Engagement Fee</b>
Chippewa	\$4,000
Darlington Borough	\$2,500
Darlington Township	\$2,200
Enon Valley	\$2,000
Patterson Heights	\$2,000
Patterson Township	\$2,300
South Beaver	\$2,300
West Mayfield	\$2,000
<b>Total*</b>	<b>\$19,300</b>

*\*Note: Total represents 10.6% engagement fee reduction over 2022 Engagement Fee.*

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees may be rendered periodically as work progresses or only after our audit concludes and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and reimburse us for all out-of-pocket costs through the termination date. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the extra costs.

### **Reporting**

We will issue a written report upon completing our audit of the School District's Financial Statements. Our report will be addressed to The Board of Directors of Blackhawk School District. We will provide the applicable Real Estate Tax Collector(s) with a carbon copy of our written report issued to you. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, we may need to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to serve the Blackhawk School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement described in this letter, please sign the attached copy and return it to us.

Sincerely,

*J. Martin & Associates, LLC*

J. Martin & Associates, LLC

**RESPONSE:**

This letter correctly sets forth the understanding of Blackhawk School District.

**Acknowledged and Accepted:**

\_\_\_\_\_  
Dr. Carol Sprinker, President, Board of Directors

\_\_\_\_\_  
Date





HAWLEY CONSULTING GROUP

Castle Town Square South  
4284 William Flynn Highway, Suite 302  
Allison Park, PA 15101  
(412) 492-2060

February 26, 2024

Aura Ragozine  
Business Manager Consultant  
Blackhawk School District  
500 Blackhawk Road  
Beaver Falls, PA 15010

**Re: GASB 75 Proposal**

Dear Aura:

The purpose of this letter is to present our proposal for completing a postretirement medical valuation for Blackhawk Beaver School District (the District) under GASB 75.

This proposal will outline the scope of the work to be performed, the timing associated with delivery of our services, and the associated fees.

### **Scope of Work**

The Hawley Consulting Group will complete the following for the District:

- ◆ A GASB 75 valuation report for the District's postretirement medical liability. The valuation report we will complete will cover the fiscal years ending June 30, 2024 and June 30, 2025. The valuation report will include all of the necessary disclosures to comply with GASB 75 including the Deferred Inflows and Outflows, the Sensitivity Analyses, the Total OPEB Liability, and the Normal Cost.
- ◆ Under GASB 75, the original report will need to be updated for the fiscal year ending June 30, 2025. The discount rate to be used for the fiscal year ending June 30, 2025 must be computed at the measurement date which, in this case, would be July 1, 2024. If that rate differs from the original rate, or if there are any other significant assumption changes or changes made to the plan design, then the liability at June 30, 2024 will need to be adjusted to reflect these changes.
- ◆ Any work necessary to comply with auditor requests.

Aura Ragozine  
February 26, 2024  
Page 2

### **Timing**

We will deliver the report by whatever date you request. However, we expect to have the report completed by May 31, 2024.

### **Fees**

Our fee for completing a GASB 75 valuation report for the District will be \$5,300. This fee includes one introductory meeting where the valuation will be discussed and census data will be requested.

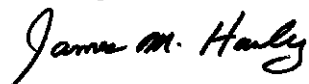
We agree not to exceed our fee unless the project is expanded and we are asked to perform additional services. If additional work outside the scope of this project is to be performed, we will discuss the project with you and agree on any fees in advance.

Examples of work that would be considered outside the scope of this project would be consulting work related to any potential plan design changes or additional meetings beyond those stipulated in the proposal. Plan design work or additional meetings, such as meetings with the Board or other interested parties, would be billed on an hourly basis. However, if you prefer, we could discuss and agree to a fixed fee in advance of any additional work being performed.

The above fee includes all expenses. You will not be billed extra for any expenses such as travel, lodging, postage, supplies, etc.

We appreciate the opportunity to provide GASB 75 valuation services for the District. If you have any questions, please feel free to contact me at (412) 492-2060.

Sincerely,



James M. Hawley, ASA, MAAA

*Hawley Consulting Group*



# Blackhawk School District

## FIELD TRIP REQUEST

Title of Field Trip: Lakeview Dr. Seuss Readers Date of Field Trip: 3/26/24

Location of Field Trip: Lakeview Personal Care Home - South Beaver

Name of Class/Group: BIS Gifted Students Number of Students: 10

Name of Sponsoring Teacher M. Simon

Name of other District Chaperones \_\_\_\_\_

Educational Value: Students will be reading Dr. Seuss books to residents of Lakeview

Transportation Cost:	\$ <u>0</u>	
Substitute Cost (\$150 per day)	\$ <u>75.00</u>	
Registration Cost	\$ _____	
Other District Expenses	\$ _____	(Explain below)
<b>TOTAL DISTRICT COST</b>	<b>\$ <u>75.00</u></b>	

District Expenses Budgeted  Yes  No

Total Student Cost \$ 0

Other District Expenses \_\_\_\_\_

Sponsor Teacher Signature M. Simon Date submitted to Supervisor 3-5-24

Supervisor Signature John Bonon Date submitted to District Office 3/5/24

Please submit at least 7 days prior to the Work Session



# Blackhawk School District

## FIELD TRIP REQUEST

Title of Field Trip: Sustainability Design Challenge - Project Presentation Date of Field Trip: TBD March 2024

Location of Field Trip: Energy Innovation Center - PITTSBURGH PA

Name of Class/Group: BHS Sustainability Design Challenge Number of Students: 7

Name of Sponsoring Teacher: Dale Moll & Ashley Biega

Name of other District Chaperones: n/a

Educational Value: Students will be exploring solutions to the United Nations Sustainability Goals

Transportation Cost:	\$ <u>0</u>	
Substitute Cost (\$150 per day)	\$ <u>300</u>	
Registration Cost	\$ <u>0</u>	
Other District Expenses	\$ <u>0</u>	(Explain below)
<b>TOTAL DISTRICT COST</b>	<b>\$ <u>300</u></b>	

District Expenses Budgeted  Yes  No

Total Student Cost \$ 0

Other District Expenses \_\_\_\_\_

Sponsor Teacher Signature *Dale Moll & Ashley Biega* Date submitted to Supervisor 1/12/2024

Supervisor Signature *[Signature]* Date submitted to District Office 1-17-24

Please submit at least 7 days prior to the Work Session



# Blackhawk

## School District

### FIELD TRIP REQUEST

Title of Field Trip: Open Heart Surgery Observation Date of Field Trip: April 5, 2024

Location of Field Trip: Allegheny General Hospital, Pittsburgh

Name of Class/Group: AP/CHS Biology Number of Students: 13

Name of Sponsoring Teacher: Anita Mensch

Name of other District Chaperones: To be determined

Educational Value: Students learn about open heart surgery and the various career opportunities in an operating room.

Transportation Cost:	\$ <u>385.00</u>	
Substitute Cost (\$150 per day)	\$ <u>150.00</u>	
Registration Cost	\$ <u>0</u>	
Other District Expenses	\$ <u>0</u>	(Explain below)
<b>TOTAL DISTRICT COST</b>	<b>\$ <u>535.00</u></b>	

District Expenses Budgeted  Yes  No

Total Student Cost \$ 20.00

Other District Expenses N/A

Sponsor Teacher Signature Mrs. Anita Mensch Date submitted to Supervisor 2/6/24

Supervisor Signature [Signature] Date submitted to District Office 2-6-24

Please submit at least 7 days prior to the Work Session



# Blackhawk

## School District

### FIELD TRIP REQUEST

Title of Field Trip: Top Golf Date of Field Trip: 4/19/2024

Location of Field Trip: Bridgeville - 400 Presto-Sygan Rd. Bridgeville, PA 15017

Name of Class/Group: Senior PE fieldtrip Number of Students: \_\_\_\_\_

Name of Sponsoring Teacher: Jamie Planitzer, Sue Alvirani, Bryan Vitali

Name of other District Chaperoens: \_\_\_\_\_

Educational Value: Integrates the National PE Standard. The physical literate individual recognizes the value of physical activity for health enjoyment, challenge, self expression, and/or social interaction

Transportation Cost: \$ 630.00 (2 buses)

Substitute Cost (\$150 per day) \$ 450.00

Registration Cost \$ -

Other District Expenses \$ - (Explain below)

TOTAL DISTRICT COST \$ 1075.00 budgeted

District Expenses Budgeted  Yes  No

Total Student Cost \$ 35.00

Other District Expenses \_\_\_\_\_

Sponsor Teacher Signature: Susan Alvirani Date submitted to Supervisor: 2-17-2024

Supervisor Signature: [Signature] Date submitted to District Office: 2-8-24

Please submit at least 7 days prior to the Work Session



# Blackhawk

## School District

### FIELD TRIP REQUEST

Title of Field Trip: Western Region Orchestra Date of Field Trip: March 21-23, 2024

Location of Field Trip: Butler Intermediate High School

Name of Class/Group: orchestra Number of Students: 2

Name of Sponsoring Teacher: Lisa Orr

Name of other District Chaperones: \_\_\_\_\_

Educational Value: students will work with students from other schools and a guest conductor and put on a concert

Transportation Cost:	\$ _____	
Substitute Cost (\$150 per day)	\$ _____	
Registration Cost	\$ <u>460</u>	
Other District Expenses	\$ _____	(Explain below)
<b>TOTAL DISTRICT COST</b>	<b>\$ <u>460</u></b>	

District Expenses Budgeted  Yes  No

Total Student Cost \$ 0

Other District Expenses mileage and meals for director

Sponsor Teacher Signature Lisa V. Orr Date submitted to Supervisor 2/14/24

Supervisor Signature [Signature] Date submitted to District Office 2-14-24

Please submit at least 7 days prior to the Work Session



**Blackhawk**  
School District

FIELD TRIP REQUEST

Title of Field Trip: A Trip to the Science Center Date of Field Trip: April 26, 2024

Location of Field Trip: Carnegie Science Center of Pittsburgh (2 classes)

Name of Class/Group: First Grade and Autistic Support Number of Students: 51

Name of Sponsoring Teacher: Shawna Terry and Christina Ford

Name of other District Chaperones: Ashley Swanson

Educational Value: Science topics: solar system, robotics, body works, H<sub>2</sub>O

Transportation Cost: \$ 616 (2 busses)

Substitute Cost (\$150 per day) \$ N/A

Registration Cost \$ 684

Other District Expenses \$ \_\_\_\_\_ (Explain below)

TOTAL DISTRICT COST \$ 0

All expenses paid for by Patterson PTO!

District Expenses Budgeted  Yes  No

Total Student Cost \$ 0

Other District Expenses none

Sponsor Teacher Signature: Shawna Terry

Date submitted to Supervisor 2-8-24

Supervisor Signature: Jodi Bonari

Date submitted to District Office 2/13/24

Please submit at least 7 days prior to the Work Session





**Blackhawk**  
School District

FIELD TRIP REQUEST

Title of Field Trip: PPS Kindergarten Field Trip Date of Field Trip: Monday May 6<sup>th</sup> 2024

Location of Field Trip: Pittsburgh National Aviary

Name of Class/Group: Kearney and Reeher Number of Students: 47

Name of Sponsoring Teacher: Brooke Kearney and Megan Reeher

Name of other District Chaperones: Brittany Taylor (Nurse)

Educational Value: Aligns with our Wonders unit about birds  
Learn about different types of birds, their colors, and diets.

Transportation Cost:	\$	<u>308</u>
Substitute Cost (\$150 per day)	\$	<u>0</u>
Registration Cost	\$	<u>799</u>
Other District Expenses	\$	<u>0</u> (Explain below)
TOTAL DISTRICT COST	\$	<u>0 Paid for by PTO</u>

District Expenses Budgeted  Yes  No

Total Student Cost \$ 0

Other District Expenses \_\_\_\_\_

Sponsor Teacher Signature Brooke Kearney Date submitted to Supervisor 2/15/24

Supervisor Signature Josh Bonanni Date submitted to District Office 2/15/24

Please submit at least 7 days prior to the Work Session



# Blackhawk

## School District

### FIELD TRIP REQUEST

Title of Field Trip: UCIS/Global Scholars outreach Date of Field Trip: April 9 2024

Location of Field Trip: BHS

Name of Class/Group: Gifted support/Global Scholars Number of Students: 40

Name of Sponsoring Teacher: Jeff Tripodi/Kristie Wilson

Name of other District Chaperones: n/a

Educational Value: Students will learn about Kenyan culture and language through a free Pitt/UCIS outreach program

Transportation Cost:	\$ <u>on site</u>	
Substitute Cost (\$150 per day)	\$ <u>50 (two periods)</u>	
Registration Cost	\$ <u>0</u>	
Other District Expenses	\$ <u>0</u>	(Explain below)
<b>TOTAL DISTRICT COST</b>	<b>\$ <u>50</u></b>	

District Expenses Budgeted  Yes  No

Total Student Cost \$ 0

Other District Expenses n/a

Sponsor Teacher Signature [Signature] Date submitted to Supervisor 2.23.24

Supervisor Signature [Signature] Date submitted to District Office 2-26-24

Please submit at least 7 days prior to the Work Session



**Blackhawk**  
**School District**  
**FIELD TRIP REQUEST**

Title of Field Trip: PATSA State Conference Date of Field Trip: April 17-20, 2024

Location of Field Trip: Seven Springs

Name of Class/Group: BHS TSA Number of Students: 25

Name of Sponsoring Teacher: Moll

Name of other District Chaperones: Shannon Parish, Additional Chaperone TBD

Educational Value: Students will have the opportunity to compete in a variety of academic competitions.

Transportation Cost:	\$ <u>1,000.00</u>	
Substitute Cost (\$150 per day)	\$ <u>1,125.00</u>	
Registration Cost	\$ <u>1,895.00</u>	
Other District Expenses	\$ _____	(Explain below)
<b>TOTAL DISTRICT COST</b>	\$ <u>4,020.00</u>	

District Expenses Budgeted  Yes  No

Total Student Cost \$ 504

Other District Expenses Conference Registration cost (\$60 per student/advisor) is covered through club funds. (See Attached)

Sponsor Teacher Signature  Date submitted to Supervisor 2/20/2024

Supervisor Signature  Date submitted to District Office 2-23-24

Please submit at least 7 days prior to the Work Session

**Other District Expenses:**

- High School Students that elect to lodge and travel with the chapter will pay \$507 for lodging and meals.
- High School Students that elect to lodge and travel with their family will be responsible for their own lodging and meals.
- School Van will be used for advisor transportation.



# RESERVATION REQUEST FORM

PA-TSA STATE CONFERENCE

APRIL 17-20, 2024

SEVEN SPRINGS RESORT - SEVEN SPRINGS, PA

## PLAN A: Regular Package (3 nights)

### PRICES:

\$679/person – Single Occupancy  
 \$537/person – Double Occupancy  
 \$504/person – Triple/Quad Occupancy

### INCLUDES:

Lodging: Wed, Thur & Fri nights  
 Meals: Th/F – b/l/d, Sat – b/s

b = breakfast, l = lunch, d = dinner, s = snack

The Seven Springs Reservations Department must receive all rooming lists, changes, and cancellations by 3/1/24. Room assignments will begin the following day and anticipate completion by 4/12/24. At that time, schools can call to learn their lodging location if they would like. After 3/1/24, rooms will be on an "as available" basis; space is not guaranteed after this date.

Note: Reservations will not be accepted without payment and rooming list.

• Cancellations made after payment is received will be non-refundable.

• Payment: Credit (MC/Visa/Dis) or Check

◦ Credit card is the preferred method of payment. See below for credit card processing information.

◦ Regardless of payment method, full payment will be due 30 days from the reservation date, with all payments due by 3/1/2024, regardless of reservation date.

### EMAIL RESERVATION TO:

Dawn Bodes, Reservations Department  
 dawn.m.bodes@vailresorts.com

Emailed reservations will receive an email confirmation upon receipt by Seven Springs.

### SCHOOL INFORMATION

School Name \_\_\_\_\_

Condo Request \_\_\_\_\_

Check this box if you would prefer to have your chapter stay in the condos on the hill.  
 NOTE: This does not guarantee you will be in the condos.

Tax Exempt Number \_\_\_\_\_

In addition to providing your number, you must also send your school's tax-exempt form with your email reservation or you will be charged tax.

School Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

School Phone \_\_\_\_\_

Advisor's Name \_\_\_\_\_

Advisor's Cell Phone \_\_\_\_\_

Advisor's email \_\_\_\_\_

Seven Springs will call to obtain credit card information for payment. Please provide the name and phone number of who should be contacted for this purpose.

Name \_\_\_\_\_

Phone \_\_\_\_\_

### FINANCIAL SUMMARY

	# rooms	# persons	cost/person	TOTAL
Single Occupancy (1/room)	_____	_____	X \$679	_____
Double Occupancy (2/room)	_____	_____	X \$537	_____
Triple Occupancy (3/room)	_____	_____	X \$504	_____
Quad Occupancy (4/room)	_____	_____	X \$504	_____
GRAND TOTALS	_____	_____		_____



# Blackhawk School District

## FIELD TRIP REQUEST

Title of Field Trip: PATSA State Conference Date of Field Trip: April 17-20, 2024

Location of Field Trip: Seven Springs

Name of Class/Group: HMS TSA Number of Students: 30

Name of Sponsoring Teacher: Linkenheimer

Name of other District Chaperones: NA (The students' families will be arranging transportation and lodging for participating students.)

Educational Value: Students will have the opportunity to compete in a variety of STEAM based academic competitions.

Transportation Cost:	\$ <u>School Van</u>	
Substitute Cost (\$150 per day)	\$ <u>225</u>	
Registration Cost	\$ <u>60 per participant</u>	
Other District Expenses	\$ <u>537</u>	(Explain below)
<b>TOTAL DISTRICT COST</b>	\$ <u>762</u>	

District Expenses Budgeted  Yes  No

Total Student Cost \$ 60

Other District Expenses Registration Expenses are covered through TSA Club Account. \$537 in other district expenses is for advisor lodging and meals (See attached)

Sponsor Teacher Signature [Signature] Date submitted to Supervisor 2/19/2024

Supervisor Signature [Signature] Date submitted to District Office 2/19/24

Please submit at least 7 days prior to the Work Session



# RESERVATION REQUEST FORM

PA-TSA STATE CONFERENCE

APRIL 17-20, 2024

SEVEN SPRINGS RESORT - SEVEN SPRINGS, PA

## PLAN A: Regular Package (3 nights)

### PRICES:

\$679/person – Single Occupancy  
 \$537/person – Double Occupancy  
 \$504/person – Triple/Quad Occupancy

### INCLUDES:

Lodging: Wed, Thur & Fri nights  
 Meals: Th/F – b/l/d, Sat – b/s

b = breakfast, l = lunch, d = dinner, s = snack

The Seven Springs Reservations Department must receive all rooming lists, changes, and cancellations by 3/1/24. Room assignments will begin the following day and anticipate completion by 4/12/24. At that time, schools can call to learn their lodging location, if they would like. After 3/1/24, rooms will be on an "as available" basis; space is not guaranteed after this date.

Note: Reservations will not be accepted without payment and rooming list.

- Cancellations made after payment is received will be non-refundable.
- Payment: Credit (MC/Visa/Dis) or Check
  - Credit card is the preferred method of payment. See below for credit card processing information.
  - Regardless of payment method, full payment will be due 30 days from the reservation date, with all payments due by 3/1/2024, regardless of reservation date.

### EMAIL RESERVATION TO:

Dawn Bodes, Reservations Department  
 dawn.m.bodes@vailresorts.com

Emailed reservations will receive an email confirmation upon receipt by Seven Springs.

### SCHOOL INFORMATION

School Name \_\_\_\_\_

Condo Request \_\_\_\_\_

Check this box if you would prefer to have your chapter stay in the condos on the hill.  
 NOTE: This does not guarantee you will be in the condos.

Tax Exempt Number \_\_\_\_\_

In addition to providing your number, you must also send your school's tax-exempt form with your email reservation or you will be charged tax.

School Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

School Phone \_\_\_\_\_

Advisor's Name \_\_\_\_\_

Advisor's Cell Phone \_\_\_\_\_

Advisor's email \_\_\_\_\_

Seven Springs will call to obtain credit card information for payment. Please provide the name and phone number of who should be contacted for this purpose.

Name \_\_\_\_\_

Phone \_\_\_\_\_

### FINANCIAL SUMMARY

	# rooms	# persons	cost/person	TOTAL
Single Occupancy (1/room)	_____	_____	X \$679	_____
Double Occupancy (2/room)	_____	_____	X \$537	_____
Triple Occupancy (3/room)	_____	_____	X \$504	_____
Quad Occupancy (4/room)	_____	_____	X \$504	_____
<b>GRAND TOTALS</b>	_____	_____		_____



# Blackhawk School District

## FIELD TRIP REQUEST

Title of Field Trip: Fly Fishing Date of Field Trip: 3/22/24

Location of Field Trip: Neshannock Creek

Name of Class/Group: Fly Fishing Club Number of Students: 18

Name of Sponsoring Teacher: Mariah Brown(not attending) and Jamie Moon

Name of other District Chaperones: Jason Farone

Educational Value: educate about fish, aquatic environments, conservations, all while learning a skill.

Transportation Cost:	\$ <u>0</u>
Substitute Cost (\$150 per day)	\$ <u>300</u>
Registration Cost	\$ _____
Other District Expenses	\$ _____ (Explain below)
<b>TOTAL DISTRICT COST</b>	<b>\$ <u>300</u></b>

District Expenses Budgeted  Yes  No

Total Student Cost \$ 0

Other District Expenses: fuel in school vans

Sponsor Teacher Signature: *Mariah Brown* Date submitted to Supervisor: 2/15/24

Supervisor Signature: *[Signature]* Date submitted to District Office: 2-16-24

Please submit at least 7 days prior to the Work Session





# Blackhawk School District

## FIELD TRIP REQUEST

Title of Field Trip: Pitt CHS Debate Date of Field Trip: 4.26.24

Location of Field Trip: Univ. of Pitt Student Union

Name of Class/Group: AP English 12 Number of Students: 30

Name of Sponsoring Teacher: Jarrold McCowin

Name of other District Chaperones: none

Educational Value: Debate activities/competition with other districts and chance to see Pitt's campus

Transportation Cost:	\$ <u>250 (estim)</u>
Substitute Cost (\$150 per day)	\$ <u>150</u>
Registration Cost	\$ _____
Other District Expenses	\$ _____ (Explain below)
<b>TOTAL DISTRICT COST</b>	<b>\$ <u>400</u></b>

District Expenses Budgeted  Yes  No

Total Student Cost \$ 10 (lunch)

Other District Expenses \_\_\_\_\_

Sponsor Teacher Signature Jarrold McCowin Date submitted to Supervisor 2.28.24

Supervisor Signature [Signature] Date submitted to District Office 2/28/24

Please submit at least 7 days prior to the Work Session



# Blackhawk School District

## FIELD TRIP REQUEST

Title of Field Trip: Pittsburgh Zoo Date of Field Trip: May 22, 2024

Location of Field Trip: Pittsburgh

Name of Class/Group: 4th Grade Number of Students: 169

Name of Sponsoring Teacher: Mindy Furda

Name of other District Chaperones: Steve Lodovico, Marcee Evans, Gina Lansberry, Heather Stein, Gretchen Hogue, Ryan Verlihay, Meghan Detka

Educational Value: Students will be guided through the Pittsburgh Zoo for a guaranteed enriched learning experience. They will learn about the many species of animals that the zoo has to offer and explore their unique habitats.

Transportation Cost:	\$ <u>1,352</u>
Substitute Cost (\$150 per day)	\$ _____
Registration Cost	\$ _____
Other District Expenses	\$ _____ (Explain below)
<b>TOTAL DISTRICT COST</b>	<b>\$ _____</b>

District Expenses Budgeted  Yes  No

Total Student Cost \$ \_\_\_\_\_

Other District Expenses BIS PTO - \$4,202 (Busses included)

Sponsor Teacher Signature Mindy Furda Date submitted to Supervisor 2/28/24

Supervisor Signature Jodi Bonen Date submitted to District Office 2/29/24

Please submit at least 7 days prior to the Work Session

District Chaperones: Steve Lodovico, Marcee Evans, Gina Lansberry, Heather Stein, Gretchen Hogue, Ryan Verlihay, Meghan Detka

**Educational Value:** Students will be guided through the Pittsburgh Zoo for a guaranteed enriched learning experience. They will learn about the many species of animals that the zoo has to offer and explore their unique habitats.



# Blackhawk School District

## FIELD TRIP REQUEST

Title of Field Trip: Shell Center for Process Technology Visit Date of Field Trip: 3/26/2024

Location of Field Trip: Community College of Beaver County

Name of Class/Group: Certified Production Technician (CPT) students Number of Students: 30 max

Name of Sponsoring Teacher: Linkenheimer

Name of other District Chaperones: NA

Educational Value: Students will have the opportunity to receive technical training in a variety of technical career areas.

Transportation Cost:	\$ <u>Included</u>	
Substitute Cost (\$150 per day)	\$ <u>Included</u>	
Registration Cost	\$ <u>Included</u>	
Other District Expenses	\$ <u>Included</u>	(Explain below)
TOTAL DISTRICT COST	\$ <u>0</u>	

District Expenses Budgeted  Yes  No

Total Student Cost \$ 0

Other District Expenses All expenses for this trip will be covered by Catalyst Connections.

Sponsor Teacher Signature *Smith E. Linkenheimer* Date submitted to Supervisor 3/4/2024

Supervisor Signature *[Signature]* Date submitted to District Office 3-5-24

Please submit at least 7 days prior to the Work Session

## **Visit to Community College of Beaver County's Shell Center for Process Technology Education**

---

**Day:** Tuesday, March 26, 2024

**Time:** 9:00 a.m. to 12:00 p.m.

**Location:** CCBC, Main Campus, Monaca, PA - Building Two/Lobby of Shell Center for Process Technology Education

**Parking:** Lot B

### **Overview**

Students will learn about CCBC's Process Technology and Mechatronics curriculums. Students will participate in classroom lectures, learning about theory as well as participate in hands on labs designed to promote understanding of the basic principles of Process Technology and Mechatronics.

### **Process Technology Program Description**

Process Technology is a two-year program leading to an associate's degree in applied science. The program provides the student with a broad-based education in math, science, computer literacy, process technology, soft skills (reliability, leadership, communication, and conflict resolution), and training in mechanical aptitude development for a career as a process technician or operator. Graduates will be able to:

- Demonstrate knowledge of process plant operations.
- Demonstrate knowledge of teamwork dynamics in culturally diverse groups.
- Clearly define objectives, discuss, and arrive at a consensus on methods and materials, divide tasks amongst team members, and successfully achieve objectives.
- Clearly assess task objectives relevant to the process industry, successfully conduct experiments in process technology, collect data, perform calculations, and interpret results with a conclusion or find causes of failure and troubleshoot solutions.

### **Mechatronics Program Description**

The Mechatronics Program provides students with a broad-based education in manufacturing technology: math, technology, processes, controls, quality, and reasoning; troubleshooting/ repair; fluid power systems; mechanical systems; electronics; industrial power systems; motors and motor controls; programmable logic controllers (PLCs); digital electronics; and robotics. The program places great emphasis on safety, preventive/predictive maintenance, troubleshooting, and quality assurance.

Students will develop skills to work as a technician in an integrated, multidisciplinary industrial environment and will acquire the knowledge and hands-on training in electronics, mechanics, and computers to work in a variety of industrial and manufacturing related businesses. Students successfully completing this program can manage, investigate, repair, and troubleshoot mechatronic systems, with the aim of operational efficiency and cost and process control. Mechatronics program graduates can pursue career opportunities in a variety of advanced manufacturing environments and positions.



# Blackhawk School District

## Field Trip Request

.....  
*Please forward a hard copy of this document to your building principal.*

Name of Lead Sponsoring Teacher: Leah Lindemann Date request submitted: 3/4/2024

Date(s) of Field Trip: 4/17/2024 Title of Field Trip: YSU English Festival

Names of other Teachers in attendance: Floyd Panella

Group or class: 7 students, grades 9-12 School: BHS Duration of Trip: 1 day

Location of Trip: Youngstown State University Number of Students involved: 7

Substitute required:  YES  NO Number of days of substitute time: 1 day

Bus costs: \_\_\_\_\_ Private cars (whose): School Van

Financial support promised from other agencies (Student Council, PTO, etc.): \_\_\_\_\_

Other expenses: Students paid \$10 registration fee

Expenses are budgeted  Expenses collected from students  Expenses collected from other

Statement of educational value:

Students prepare for the festival by reading seven young adult novels. While attending the festival students will have the opportunity to participate in writing workshops, trivia games, lectures and other activities. 8th year of BHS participation.

Signature of Lead Sponsoring Teacher: [Signature] Date: 3-4-24

Signature of Building Principal/Superintendent: [Signature] Date: 3-5-24

**\*Building office: Please forward this document to the Superintendent's Secretary at District Office.**



# Blackhawk

## School District

### FIELD TRIP REQUEST

Title of Field Trip: Youth Ambassadors Program Date of Field Trip: 4/17/2024

Location of Field Trip: CCBC

Name of Class/Group: Guidance Number of Students: 20-25

Name of Sponsoring Teacher: Mia Gantz

Name of other District Chaperones: Johanna Simon

Educational Value: To increase awareness surrounding mental health

Transportation Cost:	\$ <u>Paid by BCRC</u>
Substitute Cost (\$150 per day)	\$ _____
Registration Cost	\$ _____
Other District Expenses	\$ _____ (Explain below)
<b>TOTAL DISTRICT COST</b>	<b>\$ <u>0</u></b>

District Expenses Budgeted  Yes  No

Total Student Cost \$ 0

Other District Expenses \_\_\_\_\_

Sponsor Teacher Signature Mia Gantz Date submitted to Supervisor 3/4/2024

Supervisor Signature [Signature] Date submitted to District Office 3-5-24

Please submit at least 7 days prior to the Work Session

EQUAL OPPORTUNITY EMPLOYER



**Blackhawk**  
School District

FIELD TRIP REQUEST

Title of Field Trip: B.C. Bar Association Law Day Date of Field Trip: April 30 2024

Location of Field Trip: Beaver County Courthouse

Name of Class/Group: Mock trial/Gifted support Number of Students: 12

Name of Sponsoring Teacher: Jeff Tripodi

Name of other District Chaperones: \_\_\_\_\_

Educational Value: Civic education program/Awards ceremony for 2024 mock trial

Transportation Cost:	\$ <u>210</u>	
Substitute Cost (\$150 per day)	\$ <u>150</u>	
Registration Cost	\$ <u>0</u>	
Other District Expenses	\$ <u>0</u>	(Explain below)
<b>TOTAL DISTRICT COST</b>	<b>\$ <u>360</u></b>	

District Expenses Budgeted  Yes  No

Total Student Cost \$ \_\_\_\_\_

Other District Expenses n/a

Sponsor Teacher Signature  Date submitted to Supervisor 3.6.24

Supervisor Signature \_\_\_\_\_ Date submitted to District Office 3-6-24

Please submit at least 7 days prior to the Work Session





## BEAVER COUNTY BAR ASSOCIATION

March 1, 2024

Jeff Tripodi  
Blackhawk High School  
500 Blackhawk Road  
Beaver Falls, PA 15009

Re: **Beaver County Bar Association's Law Day 2024**

Dear Mr. Tripodi,

On behalf of the Beaver County Bar Association, we cordially invite you, the Blackhawk High School Mock Trial Team, along with the team's coach and attorney advisor, to attend our Law Day 2024 Celebration on **Tuesday, April 30, 2024 at the Beaver County Courthouse, Courtroom No. 1.** The program will begin at 11:00 a.m., and a luncheon reception will immediately follow in the Juror's Lounge at the courthouse.

As part of the Law Day Program, the Beaver County Bar Association will honor the 1<sup>st</sup> and 2<sup>nd</sup> place Mock Trial High School teams. The students will be recognized and awarded certificates. In addition, the winner of the Mock Trial Scholarship Awards, as well as the winners of the Best Witness/Best Advocate Awards, will be announced.

Kindly let me know how many members from your team and coaches will be attending our Law Day Celebration **by Monday, April 15, 2024.** Also, please advise if anyone attending has any food allergies and/or medical dietary restrictions. If you have any questions, please contact me at the email address or phone number listed below.

Sincerely,

Tiffany Wise  
Executive Director  
Beaver County Bar Association  
bcba@beavercountybar.net

788 TURNPIKE STREET • BEAVER, PA • 15009

PHONE: 724-728-4888/724-728-3769 • FAX: 724-728-7717 • WEBSITE: BCBA-PA.ORG



# Blackhawk

## School District

### FIELD TRIP REQUEST

Title of Field Trip: PSPA Contest Date of Field Trip: April 3

Location of Field Trip: Penn State University - University Park

Name of Class/Group: Journalism Number of Students: 5

Name of Sponsoring Teacher: Jarrold McCowin

Name of other District Chaperones \_\_\_\_\_

Educational Value: Students will compete at a state writing contest.

Transportation Cost:	\$ _____
Substitute Cost (\$150 per day)	\$ <u>150</u>
Registration Cost	\$ _____
Other District Expenses	\$ _____ (Explain below)
<b>TOTAL DISTRICT COST</b>	<b>\$ _____</b>

District Expenses Budgeted  Yes  No

Total Student Cost \$ 0

Other District Expenses 0

Sponsor Teacher Signature Joy Winters Date submitted to Supervisor 3/6/24

Supervisor Signature [Signature] Date submitted to District Office 3-8-24

Please submit at least 7 days prior to the Work Session



# Blackhawk

## School District

### FIELD TRIP REQUEST

Title of Field Trip: National Academic Games 2024 Date of Field Trip: April 18-23, 2024

Location of Field Trip: Hyatt Regency in downtown Atlanta, Georgia

Name of Class/Group: HMS Academic Games students Number of Students: 7

Name of Sponsoring Teacher: Meredith Wilkinson

Name of other District Chaperones: Jeff Tripodi

Educational Value: See attached sheet.

Transportation Cost:	\$ <u>attached</u>
Substitute Cost (\$150 per day)	\$ _____
Registration Cost	\$ _____
Other District Expenses	\$ _____ (Explain below)
<b>TOTAL DISTRICT COST</b>	<b>\$ <u>5410 (est)</u></b>

District Expenses Budgeted  Yes  No

Total Student Cost \$ \_\_\_\_\_

Other District Expenses see attached itemized list for details

Sponsor Teacher Signature Meredith Wilkinson Date submitted to Supervisor 3-7-24

Supervisor Signature [Signature] Date submitted to District Office 3-27-24

Please submit at least 7 days prior to the Work Session

## **Educational Value:**

**The National Academic Games Competition, sponsored by the Academic Games League of America, will hold its 2024 tournament in Atlanta, Georgia. The opportunity to take part in these games is valuable in numerous ways. First, the competition allows students to compete with their gifted peers throughout the country. This interaction with other students who have similar mental abilities presents a constant challenge and teaches students that competition outside the Beaver Valley may be much more demanding than they expected; an important life's lesson. In addition, the competitions focus on higher level thinking skills; students must not only have a wealth of knowledge in various curriculum areas, but must also use formidable strategies in the application of that knowledge. Specific subject areas include grammar, syntax, recognizing persuasive techniques, history, current events, math, and research techniques. This national competition requires students to use the knowledge they have already amassed and learn much more in each subject area. Students have an opportunity to bring national honors to the school and to themselves. It is an opportunity to allow students to continue building a positive self-image. In addition, the demanding schedule develops individual responsibilities in meeting deadlines and following specific criteria for correctness.**

**This experience also provides students an opportunity to visit a different geographical area of the country, be exposed to unique sites in that area, and meet students from many other areas of the United States.**

**Finally, the expectation of appropriate responses to winning and losing academic matches develops the same good "sportsmanship" that may be developed in athletic forms of competition.**

National Academic Games Competition- Atlanta, GA

HMS Expenses

Lodging for Coach	\$190 x 5 Days	\$950
Transportation for Coach	(Approximate) Airfare/luggage Parking Rental car	\$700
Extra meals for Coach when not covered by meal plan	\$50 x 4 days	\$200
Registration for Coach and Students	\$130 x 8 registrations	\$1040
Meal Plan While Competing	\$215 x 8 people	\$1720
Study Snacks, waters, pizza for students for practice at night and in between games during day		\$200
Substitute Daily Rate	150 x 4	\$600
TOTAL		\$5410

\*Each student will be expected to pay for transportation to and from the event as well as lodging while competing.

TOTAL DISTRICT
EXPENSES



# Blackhawk

## School District

### FIELD TRIP REQUEST

Title of Field Trip: Tour-Ed Mine and Museum Date of Field Trip: May 21 & 24

Location of Field Trip: Tarentum, PA

Name of Class/Group: 6th grade Number of Students: 169

Name of Sponsoring Teacher: Sami Hanna and 6th grade teachers

Name of other District Chaperones: None

Educational Value: Learn about the history of mining and experience what it was like to be a coal miner in the 1850s and today

Transportation Cost: \$ 0

Substitute Cost (\$150 per day) \$ 0

Registration Cost \$ 0

Other District Expenses \$ 0 (Explain below)

TOTAL DISTRICT COST \$ 0

District Expenses Budgeted  Yes  No

Total Student Cost \$ 22 per student

Other District Expenses \_\_\_\_\_

Sponsor Teacher Signature [Signature] Date submitted to Supervisor 3/8/24

Supervisor Signature [Signature] Date submitted to District Office 3/8/24

Please submit at least 7 days prior to the Work Session



# Blackhawk

## School District

### FIELD TRIP REQUEST

Title of Field Trip: Academic Games Nationals Date of Field Trip: April 18-22 2024

Location of Field Trip: Atlanta, GA

Name of Class/Group: Academic Games/Gifted support (HIGH SCHOOL ONLY) Number of Students: 4

Name of Sponsoring Teacher: Jeff Tripodi

Name of other District Chaperones: Meredith Wilkinson (separate request)

Educational Value: Students who qualified locally will compete in the national championship

Transportation Cost:	\$ <u>attached</u>
Substitute Cost (\$150 per day)	\$ _____
Registration Cost	\$ _____
Other District Expenses	\$ _____ (Explain below)
<b>TOTAL DISTRICT COST</b>	<b>\$ <u>4425</u></b>

District Expenses Budgeted  Yes  No

Total Student Cost \$ 950/student plus travel

Other District Expenses Students pay for their lodging/transportation; itemized list attached

Sponsor Teacher Signature [Signature] Date submitted to Supervisor 3-8-2024

Supervisor Signature [Signature] Date submitted to District Office 3-11-24

Please submit at least 7 days prior to the Work Session

AGLOA Nationals: Atlanta 2024

BHS expenses

Lodging for sponsor	\$190/night x5	\$950
Transportation for sponsor	Approximate: Airfare/luggage/airport parking/onsite parking/rental car/gas or mileage	\$700
Meals for sponsor not covered by meal plan	\$50 x5 days	\$250
Sponsor registration		\$130
Sponsor meal plan		\$215
Student registration	\$130 x4	\$520
Student meal plan	\$215 x4	\$860
Incidentals/supplies/study snacks		\$200
Substitute daily rate	\$150 x4	\$600
total		\$4,425



# BLACKHAWK SCHOOL DISTRICT

DRAFT 4: Feb 14, 2024

2024 - 2025

August (8-8)						
S	M	T	W	R	F	S
				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	

September (20-28)						
S	M	T	W	R	F	S
		3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30					

October (23-51)						
S	M	T	W	R	F	S
		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30	31		

November (17-68)						
S	M	T	W	R	F	S
					1	
	4	5	6	7	8	
		12	13	14	15	
	18	19	20	21	22	
	25	26	27			

December (14-82)						
S	M	T	W	R	F	S
		3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	

January (19-101)						
S	M	T	W	R	F	S
	6	7	8	9	10	
	13	14	15	16	17	
		21	22	23	24	
	27	28	29	30	31	

February (19-120)						
S	M	T	W	R	F	S
	3	4	5	6	7	
	10	11	12	13	14	
	17	18	19	20	21	
	24	25	26	27	28	





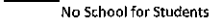


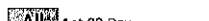

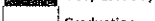
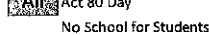
March (21-141)						
S	M	T	W	R	F	S
	3	4	5	6	7	
	10	11	12	13	14	
	17	18	19	20	21	
	24	25	26	27	28	
	31					

April (19-160)						
S	M	T	W	R	F	S
		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17		
E		22	23	24	25	
	28	29	30			

May (20-180)						
S	M	T	W	R	F	S
				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
		27	28	29	30	

June						
S	M	T	W	R	F	S

Grading Periods		
End of Nine-Weeks		
Term 1:	Oct 23	45 days
Term 2:	Jan 15	45 days
Term 3:	Mar 21	45 days
Term 4:	May 29	45 days

 In-Service Day	 Holiday (No School)	 Early Dismissal	 Clerical Day
 No School for Students	 Act 80 Kindergarten Only	 First / Last Day	
 Act 80 Day	 Snow Make-Up Day	 Graduation	
 No School for Students			

## IMPORTANT DATES

<b>August 15</b>	Teacher Clerical Day	<b>January 17</b>	Early Dismissal
<b>August 16, 19, 20</b>	Teacher In-Service Days #1-3	<b>January 20</b>	MLK Jr Day (No School)
<b>August 21</b>	<b>First Day of School</b>	<b>February 17</b>	Snow Make Up Day
<b>September 2</b>	Labor Day (No School)	<b>March 21</b>	Early Dismissal
<b>October 14</b>	Act 80 Day (No school for students)	<b>April 16</b>	Early Dismissal
<b>October 25</b>	Early Dismissal	<b>April 17</b>	Snow Make Up Day
<b>November 11</b>	Veterans Day (No School)	<b>April 18-21</b>	Easter Holiday (No school)
<b>November 26</b>	Act 80 Day (No school for students)	<b>May 6-8</b>	Kindergarten Registration (ACT 80 K only)
<b>November 26</b>	Senior Exit Interviews	<b>May 9</b>	Act 80 Day / Prom (No School for students)
<b>November 27</b>	Teacher In-Service Day #4	<b>May 26</b>	Memorial Day (No School)
<b>Nov 28- Dec 2</b>	Thanksgiving Holiday (No school)	<b>May 29</b>	<b>Last Day of School / Early Release</b>
<b>December 20</b>	Early Dismissal	<b>May 30</b>	Graduation / Teacher Inservice Day #5
<b>Dec 23-Jan 3</b>	Winter Holiday (No School)	<b>June 2</b>	Teacher Clerical Day

## PSSA ASSESSMENT DATES

English Language Arts	April 21 - 25	Grades 3-8
Mathematics, Science & Make-ups	April 28 - May 9	Grades 3-8

## KEYSTONE EXAM TESTING WINDOWS

Algebra I, Biology, Literature	Winter: Dec 4 - Jan 18	Spring: May 12 - 23
--------------------------------	------------------------	---------------------

<b>DRAFT4 Feb14.2024</b>	Student Days	177
	Act 80	3
	Teacher Days	187

Anthony M. Peccon Painting  
125 Taylor Avenue  
Beaver Falls, PA 15010

Blackhawk School District  
C/O Darrin Fleischman  
500 Blackhawk Rd.  
Beaver Falls, PA 15010

2/9/2024

**Quotation: VOAG Ceiling**

Painting of VOAG ceiling done in two phases, beginning with repairing holes and depressions in ceiling with appropriate materials. Prep, scrap, and painting of ceiling, pipes, ducts, all portions of surface.

Labor Price ..... \$3600.

Thank you,

Tony Peccon

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724-831-4132 [apeccon@comcast.net](mailto:apeccon@comcast.net)



# Blackhawk School District

## CONFERENCE REQUEST

Employee Name (s) JAMES RIGGIO Building ATHLETIC

Meeting / Event PSADA CONFERENCE Location HERSHEY, PA

Date (s) 3/19-3/24/24

Educational Value AD ANNUAL MEETING

Transportation Cost:	\$ <u>200.00</u>
Substitute Cost (\$150 per day)	\$ _____
Registration Cost	\$ _____
Meals	\$ <u>400.00</u>
Lodging	\$ <u>1000.00</u>
Other District Expenses	\$ _____ (Explain below)
<b>TOTAL DISTRICT COST</b>	<b>\$ <u>1,600.00</u></b>

District Expenses Budgeted  Yes  No

Other District Expenses \_\_\_\_\_

Teacher Signature \_\_\_\_\_ Date submitted to Supervisor \_\_\_\_\_

Supervisor Signature *[Signature]* Date submitted to District Office \_\_\_\_\_

Please submit at least 7 days prior to the Work Session



# Blackhawk School District

## CONFERENCE REQUEST

Employee Name (s) Bryan Vitali Building BHS

Meeting / Event NHSSCA Clinic Location Upper St. Clair HS

Date (s) 4/12/24

Educational Value Strength & Conditioning for high school students/student-athletes

Transportation Cost:	\$	_____
Substitute Cost (\$150 per day)	\$	<u>150</u>
Registration Cost	\$	<u>100</u>
Meals	\$	_____
Lodging	\$	_____
Other District Expenses	\$	_____ (Explain below)
TOTAL DISTRICT COST	\$	<u>150</u>

District Expenses Budgeted  Yes  No

Other District Expenses \_\_\_\_\_

Teacher Signature  Date submitted to Supervisor 3/5/24

Supervisor Signature \_\_\_\_\_ Date submitted to District Office \_\_\_\_\_

Please submit at least 7 days prior to the Work Session



# Blackhawk School District

## CONFERENCE REQUEST

Employee Name (s) Louis Wolber Building BHS

Meeting / Event Mental Health and Student-Athletes Location PPG Paints Arena

Date (s) April 17, 2024

Educational Value Offers important opportunity to educate, share resources and foster relationships to address the scope of the need.

Transportation Cost:	<u>\$0.00</u>	
Substitute Cost (\$150 per day)	<u>\$150.00</u>	
Registration Cost	<u>\$0.00</u>	
Meals	<u>\$0.00</u>	
Lodging	<u>\$0.00</u>	
Other District Expenses	<u>\$0.00</u>	(Explain below)
<b>TOTAL DISTRICT COST</b>	<u>\$150.00</u>	

District Expenses Budgeted  Yes  No

Other District Expenses \_\_\_\_\_

Teacher Signature *Louis Wolber* Date submitted to Supervisor 06 MAR 24

Supervisor Signature *[Signature]* Date submitted to District Office 3-7-24

Please submit at least 7 days prior to the Work Session



# Blackhawk School District

## CONFERENCE REQUEST

Employee Name (s) Leah Lindemann Building BHS

Meeting / Event PA School Librarians Assn Conference Location Kalahari Resort

Date (s) April 10 - 12, 2024

Educational Value Please see attached

Transportation Cost:	\$ <u>400</u>	
Substitute Cost (\$150 per day)	\$ <u>450</u>	
Registration Cost	\$ <u>0</u>	
Meals	\$ <u>0</u>	
Lodging	\$ <u>0</u>	
Other District Expenses	\$ <u>0</u>	(Explain below)
<b>TOTAL DISTRICT COST</b>	\$ <u>850</u>	

District Expenses Budgeted  Yes  No

Other District Expenses \_\_\_\_\_

Teacher Signature [Signature] Date submitted to Supervisor 3-5-24

Supervisor Signature [Signature] Date submitted to District Office 3-5-24

Please submit at least 7 days prior to the Work Session

### **Education Value Statement**

The Pennsylvania School Librarians Association (PSLA) Conference is an annual gathering of school librarians in Pennsylvania. There are meetings, speakers, breakout sessions, etc., just like any other professional conference. Over the past seven years, I have become more involved in the association starting with being a co-chair of the Teaching and Learning Committee. I served on the board from 2019 to 2022 and I am currently the PSLA President. Meetings for PSLA executive board are during the conference as well as meetings with members of other state-level groups such as the Office of Commonwealth Libraries.

The theme this year is "Keys to the Past: Unlocking the Future." I will be presenting with a few other school librarians for the PA Libraries Model Curriculum that we have been updating over the past year. This update has been funded by a LSTA grant, which I helped write, awarded to PSLA. Other workshops include topics such as apps and software, STEAM, archives, and literacy. There will also be an exhibit hall for vendors.



# Blackhawk School District

## CONFERENCE REQUEST

Employee Name (s) Andrew Yuhaniak Building High Scdhoool

Meeting / Event Grove City College High School Counselor Day Location Grove City College

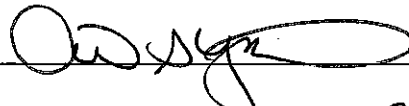
Date (s) 04/05/2024

Educational Value Learn about Grove City College, career initiatives, and admissions while providing you time to connect with campus staff, students, and faculty.

Transportation Cost:	\$ <u>0</u>	
Substitute Cost (\$150 per day)	\$ <u>0</u>	
Registration Cost	\$ <u>0</u>	
Meals	\$ <u>0</u>	
Lodging	\$ <u>0</u>	
Other District Expenses	\$ <u>0</u>	(Explain below)
TOTAL DISTRICT COST	\$ <u>0</u>	

District Expenses Budgeted  Yes  No

Other District Expenses 0

Teacher Signature  Date submitted to Supervisor 3/7/24

Supervisor Signature  Date submitted to District Office 3-8-24

Please submit at least 7 days prior to the Work Session





# Blackhawk School District

## CONFERENCE REQUEST

Employee Name (s) Trisha Huston and Kristen Wallace Building Administration

Meeting / Event TACT 2 New Trainer Certification Location BVIU

Date (s) June 3rd-6th, 2024

Educational Value "Therapeutic Aggression Control Techniques" series will allow us to now train teaching and paraprofessional staff.

Transportation Cost:	\$ <u>0</u>	
Substitute Cost (\$150 per day)	\$ <u>0</u>	
Registration Cost	\$ <u>3390</u>	
Meals	\$ <u>0</u>	
Lodging	\$ <u>0</u>	
Other District Expenses	\$ <u>0</u>	(Explain below)
<b>TOTAL DISTRICT COST</b>	<b>\$ <u>3390</u></b>	

District Expenses Budgeted  Yes  No

Other District Expenses \_\_\_\_\_

Teacher Signature Trisha D. Huston Date submitted to Supervisor 3/8/2024

Supervisor Signature \_\_\_\_\_ Date submitted to District Office 3/8/2024

Please submit at least 7 days prior to the Work Session



**TACT2 New Trainer Certification:**

**June 3-6, 2024**

**Monaca, PA**

**8:30AM - 4:30PM**

**Beaver Valley Intermediate Unit**

**Monaca, PA**

Led by Dr. Christopher Wolfel

**TACT2 program**

Therapeutic Aggression Control Techniques is trauma-informed and competency-based. This crisis intervention program will help your staff develop the skills and judgment to:

- (1) Distinguish between true emotional crisis and functional, deliberate misbehavior.
- (2) Better understand the impact of ACEs and trauma on children's behavior.
- (3) Skillfully de-escalate emotional issues with calming and listening skills.
- (4) Effectively manage deliberate misbehavior with limit-setting and fair consequences.
- (5) Avoid power struggles and anger traps.
- (6) Safely control dangerous situations with minimal risk to staff and youth.

*"Dr. Parese's TACT2 program is clear and concise. The content and concepts are presented in a manner that are applicable to both seasoned professionals and new or inexperienced individuals working with youth."*

*Matthew Clement  
Training Manager, Nashville, TN*

**Trainer Certification**

with **Master Trainer Dr. Christopher Wolfel** will provide you with the knowledge, skills, and materials needed to certify staff in your school, shelter, or group home in the TACT2 crisis intervention program. Annual trainer recertification required.

Includes latest TACT2 Trainer Manual, PowerPoint, starter set of 10 workbooks, TACT2 t-shirt, & gift.

**Save \$100/person with groups of 5+ from the same agency!**

**Registrant Information**

Date: 3/8/24

Name: Trisha Huston

Agency: Blackhawk School District

Address: 500 Blackhawk Rd.

City/ST/ZIP: Beaver Falls, PA 15010

Daytime phone: 724-843-1005

E-mail: huston+@bsd.k12.pa.us

T-shirt:  (S)  (M)  (L)  (XL)  (2X)  (3X)  (4X)

**Training Costs**

**4-day Full Registration (\$1,695 includes all materials)**

\$1,695 x 1 instructor = \$ 1695

**2-day Verbal Skills only (\$1,195 includes materials)**

\$1,195 x \_\_\_\_\_ instructor = \$ \_\_\_\_\_

**Group discount w/5+. (\$100 each)** - \$ \_\_\_\_\_

**TOTAL DUE** \$ 1695

To register, fax completed form to (336) 793-3049, or email to [CAParese@aol.com](mailto:CAParese@aol.com). Please make check payable to "SBP Consulting, Inc." To pay by credit card, register online at <https://tact2.square.site>.

Steve Parese, Ed.D. SBP Consulting, Inc.  
PO Box 336 Danbury, NC 27016  
office (336) 406-1283 fax (336) 793-3049  
EIN: 56-2159451 SBParese@aol.com

Limited to 16 participants. Visit [TACT2.com](http://TACT2.com) or email [SBParese@aol.com](mailto:SBParese@aol.com) for more details.



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**Trainer Certification**

with **Master Trainer Dr. Christopher Wolfel** will provide you with the knowledge, skills, and materials needed to certify staff in your school, shelter, or group home in the TACT2 crisis intervention program. Annual trainer recertification required.

Includes latest TACT2 Trainer Manual, PowerPoint, starter set of 10 workbooks, TACT2 t-shirt, & gift.

**Save \$100/person with groups of 5+ from the same agency!**

**Registrant Information**

Name: Kristen Wallace Date: 3/8/24

Agency: Blackhawk School District

Address: 500 Blackhawk Rd.

City/ST/ZIP: Beaver Falls, PA 15010

Daytime phone: 724-843-1005

E-mail: wallacek@bsd.k12.pa.us

T-shirt:  (S)  (M)  (L)  (XL)  (2X)  (3X)  (4X)

**Training Costs**

**4-day Full Registration (\$1,695 includes all materials)**

\$1,695 x 1 instructor = \$ 1695

**2-day Verbal Skills only (\$1,195 includes materials)**

\$1,195 x \_\_\_\_\_ instructor = \$ \_\_\_\_\_

**Group discount** w/5+. (\$100 each) - \$ \_\_\_\_\_

**TOTAL DUE** \$ 1695

To register, fax completed form to (336) 793-3049, or email to CAParese@aol.com. Please make check payable to "SBP Consulting, Inc." To pay by credit card, register online at <https://tact2.square.site>.

**Steve Parese, Ed.D. SBP Consulting, Inc.**  
PO Box 336 Danbury, NC 27016  
office (336) 406-1283 fax (336) 793-3049  
EIN: 56-2159451 SBParese@aol.com

Limited to 16 participants. Visit [TACT2.com](http://TACT2.com) or email [SBParese@aol.com](mailto:SBParese@aol.com) for more details.

## Our Goals for New TACT2 Trainers

Certified TACT2 trainers have a responsibility to provide high quality, relevant, safe instruction to their staff, so we hold trainer candidates to high standards. In addition to timely attendance and professional involvement, we look for the following:

**1. Essential Verbal Competencies.** It is not necessary to be a clinician or teacher to be a good TACT2 Trainer. However, trainees will be asked to participate actively in all discussions, apply skills to fictitious cases, team-teach a 20-minute segment of the curriculum, and pass a 25-question written test of knowledge. Candidates should:

- (1) Have a grasp of basic concepts of child or adolescent psychology;
- (2) Have real-life experience managing behavior and calming crisis; and
- (3) Be reasonably comfortable talking in front of other adults.

**2. Essential Physical Competencies.** Nor is not necessary to be an accomplished athlete to be certified as an instructor in TACT2 physical techniques. However, the training is rigorous, and trainees will be asked to practice assertive physical techniques with increasing levels of resistance. Candidates should:

- (1) Be in reasonably good physical condition;
- (2) Be free from serious mobility issues or other health concerns;
- (3) Have real-life experience with physical interventions with youth.

*Those who cannot master all techniques will be limited to teaching only those techniques they can master, with opportunities to upgrade certification at a later date if skills improve.*

### **Refund Policy**

Full refunds (less credit card fees) will be granted if notification of withdrawal is provided at least 30 days prior to a scheduled training. No refunds will be offered inside 30 days, although a substitute may attend in place of the original attendee.

### **COVID-19 Safety Precautions (as of February 2024)**

There are no special COVID-19 restrictions at this time. However, attendees exhibiting cold- or flu-like symptoms will be asked to take a COVID-19 paid test (provided). Those testing positive may reschedule or receive a full refund.

If you have questions or concerns, feel free to contact the author Dr. Parese at SBParese@aol.com.

# Beaver Valley Intermediate Unit

## General Operating Budget Talking Points

Updated: November 15, 2023

1. **General Operating Budget Categories & Programs**
  - a. Instructional Materials Services (Technology) 10-2200
    - i. Programs and Services include E-Rate Consultation, Wide Area Network Support, Instructional Technology Coaching, PIMS Support
  - b. Administrative Services 10-2300
    - i. Programs and Services include Health Consortium, Superintendents' Advisory Council, Government Relations, Special Programs
  - c. Curriculum Services 10-2800
    - i. Programs and Services include ESL Services, Curriculum Development, and Continuing Professional Education Courses
2. **Hospitalization**
  - a. Proposed budget 10%, may go as high as 12% increase in premium
  - b. Terminal Liability
3. **Retirement**
  - a. Budgeted at an Estimated 34.73%
4. **District Contributions**
  - a. Five Year Historical Perspective
    - i. 2019 district contribution was \$171,866
    - ii. 2020 district contribution was \$171,866
    - iii. 2021 district contribution was \$171,866
    - iv. 2022 district contribution was \$171,866
    - v. 2023 district contribution was \$171,866
  - b. Draft budget shows 0% increase from the previous year
5. **Notes Field**
  - a. Provided for added clarity for each line item
  - b. Please let me know if additional clarification is required
6. **Budgetary Reserve**
  - a. Fund Balance
  - b. Building Maintenance
  - c. Out-Patient Service Startup
7. **Time Line/Process**
  - a. See General Operating Budget Timeline Document
8. **Questions**
  - a. Please call Cell 724-494-2205 or Office 724-774-7800 Ext. 3036
  - b. Email [eric.rosendale@bviu.org](mailto:eric.rosendale@bviu.org)

**2024 2025 BVIU General Operating Budget**

Proposed 10/16/2023

Expenditures	2022-2023 ACTUAL	2023-2024 BUDGET	2024-2025 PROPOSED	NOTES
10-2200-120-000-003		\$79,000.00	\$87,100.00	Inst. Technology Specialist
10-2200-150-000-003	\$77,000.00	\$58,675.00	\$67,480.00	IMS Secretary, Business Office Asst. (.5)
10-2200-211-000-003	\$46,401.00	\$43,431.00	\$46,187.00	2.5 Employees
10-2200-212-000-003	\$33,253.00	\$2,040.00	\$1,425.00	2.5 Employees
10-2200-213-000-003	\$1,163.00	\$195.00	\$188.00	2.5 Employees
10-2200-215-000-003	\$156.00	\$425.00	\$314.00	2.5 Employees
10-2200-220-000-003	\$246.00	\$10,532.00	\$11,825.00	FICA .0765
10-2200-230-000-003	\$9,425.00	\$49,136.00	\$53,685.00	Retirement (Projected at 34.73)
10-2200-240-000-003	\$49,511.00	\$12,000.00	\$12,000.00	
10-2200-260-000-003	\$0.00	\$1,804.00	\$2,500.00	
10-2200-260-000-003	\$1,794.00	\$1,000.00	\$1,000.00	Professional Development
10-2200-324-000-003	\$0.00	\$82,000.00	\$78,200.00	i.e. Qwested, web hosting, server support
10-2200-390-000-003	\$74,445.00	\$5,000.00	\$5,000.00	
10-2200-430-000-003	\$0.00	\$15,000.00	\$15,000.00	
10-2200-440-000-003	\$11,583.00	\$6,000.00	\$6,000.00	Director of Technology Travel
10-2200-580-000-003	\$2,923.00	\$6,000.00	\$6,000.00	Instructional Technology Specialist Travel
10-2200-581-000-003	\$1,000.00	\$6,000.00	\$6,000.00	Instructional Technology Specialist Travel
10-2200-593-000-003	\$53,384.00	\$63,300.00	\$67,000.00	Pass-through initiatives, Technology (Discovery, Overdrive)/Stem
10-2200-610-000-003	\$7,582.00	\$10,000.00	\$10,000.00	
10-2200-640-000-003	\$0.00	\$1,000.00	\$1,000.00	
10-2200-650-000-003	\$9,325.22	\$36,960.00	\$42,600.00	i.e. Zoom, VM Ware, MS EES, Team Viewer
10-2200-750-000-003	\$0.00	\$50,000.00	\$50,000.00	Infrastructure Upgrades (i.e. Server upgrades)
<b>IMS TOTAL</b>	<b>\$376,191.22</b>	<b>\$533,498.00</b>	<b>\$584,504.00</b>	
10-2300-113-000-003	\$143,500.00	\$147,000.00	\$157,100.00	Executive Director (includes \$200 monthly stipend for travel)
10-2300-115-000-003	\$2,700.00	\$2,700.00	\$3,700.00	
10-2300-150-000-003	\$128,297.00	\$127,563.00	\$147,440.00	2 Confidential Secretaries, 5 Receptionist
10-2300-170-000-003	\$0.00	\$0.00	\$0.00	Part-time Custodian
10-2300-211-000-003	\$70,816.00	\$80,974.00	\$74,623.00	3.5 Employees
10-2300-212-000-003	\$2,714.00	\$2,856.00	\$2,486.00	3.5 Employees
10-2300-213-000-003	\$491.00	\$506.00	\$488.00	3.5 Employees
10-2300-215-000-003	\$575.00	\$595.00	\$560.00	3.5 Employees
10-2300-220-000-003	\$20,289.00	\$22,211.00	\$23,397.00	FICA .0765
10-2300-230-000-003	\$92,623.00	\$98,955.00	\$106,218.00	Retirement (Projected at 34.73)
10-2300-260-000-003	\$3,147.00	\$3,663.00	\$5,476.00	
10-2300-330-100-003	\$4,223.00	\$95,500.00	\$98,500.00	Audit and PSBA Policy Service/Communication Specialist
10-2300-330-200-003	\$2,500.00	\$2,500.00	\$2,500.00	Other Legal Services
10-2300-330-200-003	\$2,486.00	\$5,000.00	\$5,000.00	Other Legal Services
10-2300-420-000-003	\$23,045.00	\$40,000.00	\$40,000.00	Central Office Utilities
10-2300-430-000-003	\$33,148.00	\$17,500.00	\$30,000.00	
10-2300-490-000-003	\$2,473.00	\$8,500.00	\$8,500.00	
10-2300-530-000-003	\$1,669.00	\$2,100.00	\$2,100.00	
10-2300-531-000-003	\$2,915.00	\$2,000.00	\$7,000.00	
10-2300-540-000-003	\$2,356.00	\$4,000.00	\$4,000.00	
10-2300-550-000-003	\$0.00	\$500.00	\$2,000.00	
10-2300-580-000-003	\$9,467.00	\$15,000.00	\$15,000.00	
10-2300-580-200-003	\$1,561.00	\$3,500.00	\$3,500.00	
10-2300-580-300-003	\$0.00	\$4,000.00	\$4,000.00	Meeting Expenses/Fees/Countywide EAP
10-2300-593-000-003	\$42,676.00	\$5,000.00	\$35,000.00	

Expenditures	2022-2023 ACTUAL	2023-2024 BUDGET	2024-2025 PROPOSED	NOTES
10-2300-610-000-003	\$5,770.00	\$3,500.00	\$10,000.00	
10-2300-640-000-003	\$0.00	\$1,000.00	\$1,000.00	
10-2300-650-000-003	\$10,000.00	\$3,500.00	\$5,000.00	
10-2300-810-200-003	\$7,745.00	\$20,000.00	\$20,000.00	PSBA, Tri State Univ of Pitt, ASCO, AASA
<b>PLANNING &amp; ADMIN TOTAL</b>	<b>\$613,186.00</b>	<b>\$720,123.00</b>	<b>\$814,588.00</b>	
10-2510-330-000-003	\$7,925.00	\$12,000.00	\$12,000.00	Harris Solutions, Interstate Tax, OMNI
10-2590-330-000-003	\$513.00			
<b>BUSINESS SUPPORT TOTAL</b>	<b>\$1,439.00</b>	<b>\$12,000.00</b>	<b>\$12,000.00</b>	
10-2800-130-000-003	\$206,000.00	\$117,000.00	\$221,526.00	Curriculum Director/Program Specialist for Learning Environments
10-2800-150-000-003	\$36,126.00	\$39,541.00	\$47,326.00	Secretary
10-2800-211-000-003	\$45,247.00	\$26,978.00	\$53,312.00	3 Employees
10-2800-212-000-003	\$2,300.00	\$1,576.00	\$2,364.00	3 Employees
10-2800-213-000-003	\$219.00	\$150.00	\$225.00	3 Employees
10-2800-215-000-003	\$473.00	\$340.00	\$492.00	3 Employees
10-2800-220-000-003	\$18,900.00	\$11,975.00	\$20,567.00	FICA, 0765
10-2800-230-000-003	\$90,289.00	\$55,869.00	\$93,372.00	Retirement (Projected at 34.73)
10-2800-260-000-003	\$7,715.00	\$1,863.00	\$3,913.00	
10-2800-580-000-003	\$6,843.00	\$10,000.00	\$10,000.00	
10-2800-610-000-003	\$846.00	\$3,000.00	\$2,000.00	
10-2800-650-000-003	\$0.00	\$0.00	\$2,000.00	
<b>EDUC PLANNING TOTAL</b>	<b>\$411,969.00</b>	<b>\$268,292.00</b>	<b>\$457,097.00</b>	
10-5130-000-000-003	\$10,000.00	\$10,000.00	\$100,000.00	Committed funds reserved for building maintenance
10-5230-000-000-003	\$65,000.00	\$65,000.00	\$65,000.00	Loan Payment
10-5130-000-000-003			\$300,000.00	Assigned for Out-Patient Services Startup
<b>TOTAL OTHER</b>	<b>\$ 75,000.00</b>	<b>\$ 75,000.00</b>	<b>\$465,000.00</b>	
<b>FINAL TOTALS FOR REPORT</b>	<b>\$1,479,778.22</b>	<b>\$1,608,913.00</b>	<b>\$2,313,189.00</b>	
<b>Revenue</b>				
10-6510-000-003-000	\$	\$ 470,000.00	\$892,790.00	49 % of Total Fund Balance
10-6910-000-000-003	\$97,213.00	\$5,000.00	\$45,000.00	Interest
10-6960-010-000-003	\$27,246.00	\$32,000.00	\$30,000.00	Conference Room Rental
10-6947-000-000-003	\$212,959.00	\$200,000.00	\$230,000.00	Revenue side of 2300-593, 2300-593 & Local Income
10-6947-100-000-003	\$171,866.00	\$171,866.00	\$171,866.00	No Increase
10-7810-000-000-003	\$420,114.00		\$94,000.00	Department of Health Funds/Grant Agreements/BCBH
10-7810-000-000-003	\$24,404.00	\$22,359.00	\$27,895.00	State FICA Reimbursement
10-8200-7500-000-000-003	\$ 129,061.00	\$ 101,980.00	\$126,638.00	State Retirement Reimbursement
10-9810-000-000-003	\$324,404.00	\$200,000.00	\$250,000.00	State-Wide System of Support Includes other Grants
<b>FINAL TOTALS FOR REPORT</b>	<b>\$1,921,278.00</b>	<b>\$1,608,913.00</b>	<b>\$2,313,189.00</b>	i.e., Title Funds, NPS Admin, ESL, CPE, CORE, Behavior Services

Pennsylvania Department of Education  
Intermediate Unit Contribution Schedule

PDE- 2055  
1/2/2024

Membership District Support

Program Budget Number 4

For the Fiscal Year July 1, 2023 to June 30, 2024

Beaver Valley IU 27 IU: 27

Excess Expenditures \$171,866.00

Total Weight Factor 9,276.259344

Member District	2023-2024	2021-2022	Weight Factor	Contribution
	MV AR	WADM		
Aliquippa SD	0.8109	1,460.645	276.207970	\$5,117.45
Ambridge Area SD	0.6247	3,106.506	1,165.871702	\$21,600.70
Beaver Area SD	0.5706	2,452.156	1,052.955786	\$19,508.65
Big Beaver Falls Area SD	0.8168	2,099.262	384.584798	\$7,125.40
Blackhawk SD	0.5989	2,861.850	1,147.888035	\$21,267.51
Central Valley SD	0.4966	2,751.021	1,384.863971	\$25,658.08
Freedom Area SD	0.5878	1,563.110	644.313942	\$11,937.53
Hopewell Area SD	0.5892	2,529.463	1,039.103400	\$19,252.00
Midland Borough SD	0.8247	410.751	72.004650	\$1,334.07
New Brighton Area SD	0.7759	1,637.091	366.872093	\$6,797.23
Riverside Beaver County SD	0.6187	1,684.812	642.418816	\$11,902.42
Rochester Area SD	0.7557	942.398	230.227831	\$4,265.55
South Side Area SD	0.5166	1,217.326	588.455388	\$10,902.61
Western Beaver County SD	0.6688	846.893	280.490962	\$5,196.80
<b>Total:</b>		<b>25,563.284</b>	<b>9,276.259344</b>	<b>\$171,866.00</b>

Weight Factor = (1-MV AR) \* WADM

Contributions = Weight Factor \* Excess Expenditures/Total Weight Factor



# Beaver Valley Intermediate Unit

## General Operating Budget Time Line

Updated: November, 2015

### End of September – October

- Staff updates to line items
- Preliminary draft started

### November

- Finalize draft with business office
- Prepare Preliminary Draft for Board Member Review

### January

- Board Review
- Advertise in the newspaper at least 20 days prior to formal adoption at February meeting that budget available for examination by public
- Advertise immediately following January meeting

### February

- Board formally adopts the budget after 20-day period for examination by public
- Budget is sent to the districts for approval immediately following February meeting

### March – April

- School districts vote on the budget
- Budget requires approval by the majority of the districts and a majority of the proportionate votes

### May

- Budget must be submitted to PDE by May 1<sup>st</sup>